



## **Memorandum**

To: Kickoff Meeting attendees (see attached)

From: Joshua B. Serck, RLA

Date: July 23, 2014

**Re: Quincy Park – Playground & Sand Volleyball Court Re-Design  
Kickoff Meeting**

Joshua Serck, Bernadette Grullón, Becky Suttell (and Lyndell Core (Area Park Manager) conducted a kickoff meeting with Arlington County citizens. The kick-off meeting was held at the Fairlington Community Center on Wednesday, July 23, 2014. Invitations were sent to the Special Education PTA, the Community Services Board for the Intellectual and Developmental Disabilities, the Facebook page for Therapeutic Recreation, and the Facebook page for the ARC of NOVA. The goal of this meeting was to introduce the project, gain insight and feedback from the participants, and tentatively schedule the first of two design development meetings.

Below is a summary of this presentation:

1. **Project Location/Existing Features.** The park is located at 1021 North Quincy Street (see attached). The playground and the sand volleyball court are located in the northeast corner of the park. Both facilities are extensively used by County residents. The intent of the project is to create a new playground that uses the principles of universal design. That is, to create a play environment for children without disabilities and children with disabilities.
2. **Project Scope**
  - New Playground Elements (including Universal Project Features)
  - New Playground Surfacing – Poured-in-Place and/or FIBAR
  - New Fully ADA Compliant Pedestrian Circulation
  - New Site Furnishings
    - Benches, Tables, Trash Receptacles, Signage, Drinking Fountain
  - Public Involvement
    - Two Design Development Meetings
    - Tentatively scheduled for September and October 2014.
    - Dates and locations will be made available through the County's website via 'In Design' link. Flyers will also be posted at the playground and sand volleyball court.
    - Email notifications to distribution list.

### 3. Tentative Project Timeline

▪ July 23, 2014	Project Introduction/Kickoff Meeting
▪ September 2014	Design Meeting #1
▪ September/October 2014	Design Meeting #2
▪ Fall 2014	Construction Document Phase
▪ Winter 2014/2015	Project Bidding Phase
▪ Spring 2015	Award of Contract by County Board
▪ Summer 2015	Begin Construction

### 4. Expectations for Public Involvement:

- Provide feedback and information at Design Development Meetings
- This feedback will be used to develop one to two concepts that will be decided via on-line voting.

### 5. Project Concerns/Comments from meeting attendees:

- Some sort of bathroom facility. Temporary or permanent.
- Parents can access children everywhere in playground.
- Good visibility throughout the playground.
- Provide shade.
- Water feature that is accessible.
- Make water source easy to use.
- Fence to keep kids in the playground. And have self-closing gates.
- Plant fragrant plants near entrances.
- Seating near play areas.
- Picnic tables.
- Parking that is adequate for families with special needs.
- Be aware that many kids with special needs have depth perception problems.
- Bulletin board for community to post notices, Parks and Recreation to post class information, and details on special needs support groups.
- A plaque/message board that explains that this is a universal playground and explains the various play equipment and also to 'educate' the general public about kids with special needs.
- Traffic signs and/or stoplights.
- Stripe walkway as if it's a road (for kids).
- Big swings that children can share together.
- A variety of swings.
- Graded obstacles, monkey bars, and balance beams.
- Safe places to bounce. Trampoline in the ground.
- Table top play areas.
- Ramps and wheelchair friendly rubberized surfaces.



- Sensory inputs.
- The use of braille. Messages in braille.
- Places where kids can observe others, but be in a quiet, enclosed space (such as a look-out).
- Wheels or discs for kids to spin.
- No 'busy' ground patterns.
- Stairs and railings to help kids with motor skills.
- Picnic/shade shelter.
- Tiles/art by kids.
- Incorporate sound/music.
- Rolling berms.
- Mirrors
- Paths
- Various levels of climbing equipment.

## 6. Contact Information

- Joshua Serck
  - i. Email.....jserck@arlingtonva.us
  - ii. Phone.....703-228-7141
- Webpage "In Design"
  - i. <http://www.arlingtonva.us/departments/ParksRecreation/scripts/planning/ParksRecreationScriptsPlanningInDesign.aspx>

OR

- ii. Google: "in design arlington va"

## Action items:

### Arlington County Department of Parks & Recreation will:

- Inform Arlington County public of date, time, and location of Design Development Meeting #1.
- Post meeting fliers at Quincy Park playground
- Send meeting minutes to attendees.

### Tonight's Attendees will:

- Inform and invite others to Design Development Meeting #1.
- Send Josh Serck any other ideas via email or phone.