DATE: April 6, 2005

SUBJECT: Approval of an Amendment to Agreement No. 23-03 between the County and Kimley-Horn and Associates, Inc. for additional services for a Master Transportation Plan Baseline Study

C. M. RECOMMENDATION:

1. Authorize Amendment No. 2 to Agreement No. 23-03 between the County Board and Kimley-Horn and Associates to increase the contract amount by not more than $80,000 from the existing contract authorization amount of $250,000 for a total contract authorization amount not to exceed $330,000 for additional services and reimbursable expenses for a Master Transportation Plan Baseline Study.

2. Authorize the Purchasing Agent to execute the contract documents, subject to review by the County Attorney.

ISSUES: None.

SUMMARY: The County Board has directed staff to update the Master Transportation Plan (MTP) over the next two calendar years. The Baseline study will be the first product in the plan update and will document the “State of Transportation” in Arlington. In order to expedite this project staff recommends extending the existing contract and adding additional deliverables to the existing Agreement No. 23-03 between the County Board and Kimley-Horn and Associates.

BACKGROUND: As per the County Board’s resolution of October 23, 2004, the County is undertaking an update of the 1986 MTP. Several elements of the plan have been reviewed and updated since 1986, but the overall plan is in need of a comprehensive revision to align the plan with Arlington’s vision of a world-class, sustainable community enhanced by a safe and efficient multimodal transportation system.

Agreement No. 23-03 was executed on May 5, 2003 by the Purchasing Agent and was amended in May 2004. The total authorized contract amount as a result of including agreement No. 1 is $250,000. The scope of services for the original agreement included the Arterial Transportation...
Management study and the Primary Street Inclusion Study. This amendment will increase the total contract amount from $250,000 to an amount not to exceed $330,000.

**DISCUSSION:** A baseline document is needed to provide a foundation on which to build the updated Master Transportation Plan (MTP). The document to be prepared should outline the development of Arlington’s multimodal transportation system and also describe how the system functions in a local, regional and national context covering all modes of transportation.

As the County looks to the future, a baseline of existing conditions is needed to document past and present transportation and travel in Arlington. The document will also tie the transportation system to other relevant aspects of planning and community development including land use, economic development, tourism, regional coordination, emergency preparedness, cultural diversity, and affordability.

**FISCAL IMPACT:** The funds for this contract are available in the Department of Environmental Services FY 2005 Budget.