

### **Agreement**

***The PSI Law Enforcement Aptitude Battery (LEAB) Assessment Preparation Guide (Guide) is a copyrighted document made available only for use by CANDIDATES who are planning to participate in the Law Enforcement Aptitude Battery. By accessing the LEAB Guide using the instructions outlined below, you agree not to give access to the Guide to anyone else. If you do not agree to this stipulation then you cannot access the Guide.***

## **Accessing the PSI Law Enforcement Aptitude Battery Assessment Preparation Guide on the PSI Candidate Resources Website**

To access the Law Enforcement Aptitude Battery (LEAB) Assessment Preparation Guide (Guide) provided by PSI you must be using a computing device that has Internet access and a web browser. The LEAB Guide can be accessed on a Windows or a Macintosh computer or a mobile device, using **Chrome, Firefox, Internet Explorer, Opera** or **Safari** Internet web browsers. Other browsers may also work but have not been tested.

In addition, the computing device must have Adobe Acrobat Reader or another PDF document viewing program installed for you to be able to view the Guide. Adobe Acrobat Reader is a free program and it can be installed on computers at the following web link:

<http://www.adobe.com/products/acrobat/readstep2.html>

For Apple, Android and Windows mobile devices you will need to install a PDF viewer from the device's application store.

To reach the PSI Candidate Resources Website you should open a browser and point the web browser to the address listed below:

<https://ps-apps.psionline.com/CandidateResources>

You will be prompted to provide an Access Code to access exam resource materials on the PSI Candidate Resources Website. The Access Code is:

**POLICE-LEAB-GUIDE-C87612**

You should enter the Access Code into the *Access Code* box (see below) and then select the *Access* button.

The screenshot shows the 'Candidate Resources Center' header in a dark blue bar. Below it, a welcome message states: 'Welcome to the PSI Candidate Resources Center. Using the Access Code provided to you by the organization where you are scheduled to participate in an exam, you can access information and resources for your exam.' This is followed by the instruction: 'Enter the Access Code provided to you by the sponsoring organization to access the resources for the exam.' Below this is a form titled 'Enter Your Access Code' with a text input field labeled 'Access Code:' containing the text 'POLICE-LEAB-GUIDE-C87612' and an 'Access' button to its right. At the bottom of the form area, a note reads: 'Note: If you reached this site initially using a link from an employer (and did not have to enter an Access Code) you should return to that employer's site and click on the same link that got you into the site originally. Please note that this site is meant to be used to retrieve documents and times out after 60 minutes. If you would like to read the document(s) provided you should save them on your computing device, print them or email them to yourself. Emailing the document(s) to yourself is a good way to place them on an iPad, Surface, or other tablet device.' Two black arrows point from the text boxes below to the 'Access Code' input field and the 'Access' button.

Enter the Access Code into the box. It can be entered in upper or lower case. When you type the Access Code into the text box, all letters will appear as upper case.

Click the "Access" button after entering the Access Code.

The Guide will then appear in your web browser. Once the document appears, you can read it, save it or print a copy of it using the PDF viewer controls if you have access to a printer from your computing device.