



ARLINGTON COUNTY
SPECIAL TREE PROTECTION
NOMINATION FORM

This nomination form serves as an application for legal protection of trees on private and public property under the Tree and Shrub Ordinance (Arlington County Code, Chapter 67-3-1).

A. **SPECIES:** _____ If you do not know the species, be specific about the location

B. **TREE LOCATION:** Public Property Private Property

Address: _____

Description of location on property: _____

C. **OWNER OF PROPERTY WHERE TREE IS LOCATED:**

Name _____ Phone: _____

Address: _____ Email: _____

Does owner consent to designation? Yes No

If owner does not consent to designation, the nomination will not be accepted by Arlington County

Signature of Owner _____

D. **NOMINATOR (If different from Owner):**

Name: _____ Phone: _____ Email: _____

E. **CATEGORY OF NOMINATION:** (Check **one** category). Detailed requirements and definitions of each category can be found in "Tree category definitions" and "General criteria and guidelines for tree nominations". Every category provides legal protection under the Tree and Shrub Ordinance: <http://environment.arlingtonva.us/trees/trees-shrubs-ordinance/>

- _____ 1. MEMORIAL TREE - A tree that is a special commemorating memorial.
- _____ 2. HERITAGE TREE - A tree that is of notable historic or cultural interest.
- _____ 3. SPECIMEN TREE - A tree that is notable for its outstanding size or quality for its species.
- _____ 4. STREET TREE - A tree that grows in the street right-of-way.

F. **SUPPORTING DOCUMENTS:** Attach descriptions of why the tree is significant, and meets prescribed criteria. For nomination of heritage or memorial trees, evidence of their memorial, historic, or cultural value must be attached.

G. **PHOTO:** Attach a photo showing the tree and its surrounding environment

COMMENTS: _____

Please do not write in this area. FOR OFFICE USE ONLY

DATE RECEIVED: _____

INSPECTED BY: _____

DATE INSPECTED _____

SPECIES: _____

CONDITION OF TREE: _____%

MEASUREMENTS:

Circumference: _____ inches

Total height: _____ feet

Avg. crown spread: _____ feet

Date of site visit: _____

Verified by: _____

TOTAL SCORE: _____

COMMENTS:

RECOMMENDATION FOR PROTECTION: Yes No

TREE CATEGORY DEFINITIONS AND CRITERIA FOR ACCEPTANCE

Heritage Tree

Any tree that has been individually designated by the County Board to be of notable historic or cultural interest. A tree may qualify if accompanying documentation or explanation of the notable historic or cultural interest associated with this tree is provided.

Memorial Tree

Any tree that has been individually designated by the County Board to be a special commemorating memorial. A tree may qualify if accompanying documentation or explanation of the commemorative event that qualifies this tree for memorial status is provided.

Specimen Tree

Any tree that has been individually designated by the County Board to be notable by virtue of its outstanding size and quality for its particular species. A tree may qualify if it is at least 75% of the score of the smallest tree of that species on Arlington County's Notable Tree list. The factors assessed are tree circumference (feet or inches), tree height (feet), average crown spread (feet). If the tree species is not on Arlington County's Notable Tree list then the tree may qualify if it is at least 65% of the smallest tree on Virginia State List of 'Big Trees' score, of that particular species.

Street Tree

Any tree that has been individually designated by the County Board and that grows in the street right-of-way.

A tree may qualify if it is 1) appropriate for its site (follows Arlington County Standards for Tree Planting) 2) has a condition rating of at least 60%, and 3) is of a mature size for its species.

***Trees that will not be considered** - The County may consider any tree ineligible for designation for the following reasons: it is determined hazardous, invasive (i.e. it is on the Invasive Plant Species List, with high or medium invasiveness, of the Virginia Department of Conservation and Recreation), is inappropriate for their planting space, has a condition rating less than 60%, or has disease or pest problems. Trees nominated for protection without the consent of the owner will not be considered.

PROCESS

Upon receiving a nomination the urban forester shall have 30 calendar days to review the tree. If the tree meets the above Criteria and Guidelines it will then be recommended to the County Board. After the nomination has been forwarded it will be placed on the next possible County Board meeting agenda for a hearing. The full process for approval can take up to 6 months. Please refer to Arlington County Code, Chapter 67-3-1 for details:

<http://environment.arlingtonva.us/trees/trees-shrubs-ordinance/>

HOW DOES DESIGNATION PROTECT TREES?

Tree preservation is required and tree protection must be provided if development of the site occurs. Non-compliance and violations will result in a civil penalty of up to \$2,500.00. Please refer to Arlington County Code, Chapters 67-3-2 and 67-3-3 for details:

<http://environment.arlingtonva.us/trees/trees-shrubs-ordinance/>