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**ARLINGTON COUNTY  
ECONOMIC DEVELOPMENT INCENTIVE  
GRANT AGREEMENT  
(GRANT THORNTON)**

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This **ARLINGTON COUNTY ECONOMIC DEVELOPMENT INCENTIVE GRANT AGREEMENT** (“**Agreement**”) is made and entered this 24<sup>th</sup> day of January 2017, (“**Effective Date**”) by and among the **COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA** (“**County Board**”), a body corporate and politic of the Commonwealth of Virginia, the **INDUSTRIAL DEVELOPMENT AUTHORITY OF ARLINGTON COUNTY** (“**IDA**”), a political subdivision of the Commonwealth of Virginia, and **GRANT THORNTON, LLP**, (“**Grant Thornton**”) an Illinois Limited Liability Partnership authorized to transact business in the Commonwealth of Virginia, collectively the “**Parties**.”

**RECITALS:**

**WHEREAS**, Grant Thornton desires to locate, equip and maintain its operations in Arlington County, Virginia, and will during the course of the Agreement execute a lease for a total of at least 76,000 square feet of office space at 1000 Wilson Boulevard (“**Grant Thornton Arlington Facility**”); and

**WHEREAS**, in order to incentivize and induce Grant Thornton to (i) lease the Grant Thornton Arlington Facility through at least March 1, 2020, and (ii) create and Maintain at least One Thousand, Two Hundred Seventy (1,270) New Jobs by March 1, 2020, pursuant to the terms and conditions of this Agreement, the County Board has agreed, subject to appropriation and pursuant to the Industrial Development and Revenue Bond Act of the Code of Virginia of 1950, as amended, to allocate and provide up to One Million Dollars (\$1,000,000.00) in economic development incentive general funds to the IDA for the benefit of Grant Thornton (“**EDI Grant**”), subject to the terms and conditions of this Agreement; and

**WHEREAS**, Grant Thornton has agreed to accept the EDI Grant from the IDA as an incentive to lease the Grant Thornton Arlington Facility through at least March 1, 2020, and create and Maintain at least One Thousand, Two Hundred Seventy (1,270) New Jobs by March 1, 2020, pursuant and subject to the terms and conditions of this Agreement; and

**WHEREAS**, the County Board, the IDA and Grant Thornton desire to set forth their understanding and agreement as to the conditions, payout and use of the EDI Grant proceeds and the obligations of each of the Parties.

**NOW, THEREFORE**, in consideration of the foregoing and the covenants and agreements of the Parties, as are hereinafter set forth, and for other good and valuable considerations, mutual benefits, promises and undertakings of the Parties to this Agreement, the

receipt and adequacy of which are hereby acknowledged by each Party hereto, the Parties covenant and agree as follows:

1. **Incorporation of Recitals.** The foregoing recitals are an integral part of this Agreement and set forth the intentions of the Parties and the premises on which the Parties have entered into this Agreement. Accordingly, the recitals are fully incorporated into this Agreement by this reference as if fully set forth herein.

2. **Definitions.** In addition to any other capitalized term for which a meaning is expressly defined in this Agreement, the following terms shall be defined as follows:

(a) ***“New Job”*** means a new permanent full-time job of indefinite duration at the Grant Thornton Arlington Facility for which standard fringe benefits are provided for the employee by Grant Thornton and that is counted by Grant Thornton for the purpose of obtaining the EDI Grant from the IDA. Each New Job must require a minimum of either (i) 35 hours of an employee’s time per week for the entire normal year of Grant Thornton’s operations, which must consist of at least 48 weeks or (ii) 1,680 hours of an employee’s time per year. Seasonal or temporary positions and positions with construction contractors, vendors, suppliers and similar multiplier or spin-off jobs shall not qualify as New Jobs. The average annual cash compensation for Grant Thornton’s full-time employees on the date of measurement of the New Job must be equal to or greater than Eighty-Seven Thousand Dollars (\$87,000).

(b) ***“Maintain”*** means, in relation to a specific New Job, that the New Job will continue without interruption from the date of creation through the date on which the number of such New Jobs is being measured, provided that a New Job will be treated as Maintained during periods in which such positions are not filled due to strikes or other temporary work stoppages.

3. **Grant Thornton Covenants and Obligations.**

(a) Grant Thornton covenants and agrees to lease at least 76,000 square feet of office space at the Grant Thornton Arlington Facility and to equip, operate and maintain the Facility until at least March 1, 2020 (***“Facility Lease Target”***).

(b) Grant Thornton covenants and agrees to create and Maintain, at a minimum, the following numbers of New Jobs at the Grant Thornton Arlington Facility (***“New Jobs Targets”***):

- (i) One Hundred Eighty-Nine (189) New Jobs by May 31, 2017;
- (ii) Five Hundred Thirty-Seven (537) cumulative New Jobs by May 31, 2019; and
- (iii) One Thousand, Two Hundred Seventy (1,270) cumulative New Jobs by March 1, 2020.

(c) Grant Thornton covenants and agrees to use the EDI Grant proceeds to pay for or reimburse the cost of relocating to the Grant Thornton Arlington Facility, including build-out, start-up, recruiting and training expenses.

(d) Grant Thornton covenants and agrees to use its reasonable efforts to assist the Arlington County staff and the IDA from time-to-time in promoting Arlington County's attributes as a place to do business.

(e) Grant Thornton covenants and agrees that the average annual wage of the New Jobs as of March 1, 2020, will be at least Eighty-Seven Thousand Dollars (\$87,000), which is more than the prevailing average annual wage in Arlington County of Eighty-Five Thousand, One Hundred Sixty-Four Dollars (\$85,164).

4. **IDA Covenants and Obligations.** Upon receipt of the requisite moneys from the County Board to fund the EDI Grant payments to Grant Thornton, the IDA shall, subject to the Disbursement Prerequisites in Section 5, disburse the EDI Grant payments to Grant Thornton pursuant to Section 6.

5. **Disbursement Prerequisites.** Notwithstanding any other provision in this Agreement to the contrary, the obligations of the IDA to disburse all or the earned portion of an EDI Grant to Grant Thornton on the applicable EDI Grant Distribution Date, as set forth in the Grant Distribution Schedule in Section 6(a), are subject to and conditioned on the fulfillment of the following disbursement preconditions ("**Disbursement Prerequisites**"):

(a) **Receipt of Notarized Affidavit.** On or before June 15, 2017, June 15, 2018, June 15, 2019 and March 15, 2020, Grant Thornton must have provided the County Manager or his designee with a notarized affidavit ("**Notarized Affidavit**"), a *sample* of which is attached as **Exhibit A**, declaring, among other things:

(i) The cumulative number of New Jobs created and Maintained by Grant Thornton as of the corresponding EDI Grant Confirmation Deadline;

(ii) The cumulative amount of square footage leased and occupied by Grant Thornton at the Grant Thornton Arlington Facility as of the corresponding EDI Grant Confirmation Deadline; and

(iii) Whether Grant Thornton has fulfilled the milestones set forth in Section 3 in advance of the corresponding EDI Grant Confirmation Deadline.

(b) **Release of Tax Information.** Grant Thornton must sign the Authorization to Release Confidential Tax Information (attached as **Exhibit B**), which authorizes the Arlington County Office of Commissioner of Revenue to release Grant Thornton's business license tax (BPOL) and business tangible personal property tax information to Arlington County Economic Development and the Arlington County Department of Management and Finance. The County will

treat the tax information as confidential and will not release it to the public, except as part of composite real estate and employee-related revenue data in accordance with Section 8(m).

(c) Payment of Taxes. On or before June 15, 2017, June 15, 2018, June 15, 2019, and March 15, 2020, Grant Thornton must be current on all applicable property, business, professional and occupational license taxes assessed to Grant Thornton by Arlington County.

**6. Disbursement of EDI Grants.**

(a) Upon Grant Thornton’s satisfaction of the Disbursement Prerequisites in Section 5, on July 15, 2017, July 15, 2018, July 15, 2019, and April 15, 2020 (each an “**EDI Grant Distribution Date**”), the IDA shall disburse to Grant Thornton all or the earned portion of the EDI Grant in accordance with the following “Grant Distribution Schedule” and subject to the “Grant Distribution Conditions” set forth in Section 6(b):

**Grant Distribution Schedule**

<b>EDI Grant Confirmation Deadline</b>	<b>EDI Grant Distribution Date</b>	<b>EDI Grant Distribution Amount</b>	<b>Cumulative New Jobs</b>	<b>Cumulative Leased Square Feet</b>
06/01/2017	07/15/2017	\$100,000	189	19,000
06/01/2018	07/15/2018	\$0	189	38,000
06/01/2019	07/15/2019	\$400,000	537	76,000
03/01/2020	04/15/2020	\$500,000	1,270	76,000

(b) Grant Distribution Conditions.

(i) *Full Distribution of EDI Grant.*

A. New Jobs Target. If, as of the applicable EDI Grant Confirmation Deadline, Grant Thornton has created and Maintained at least ninety percent (90%) of the required cumulative New Jobs, then, on the corresponding EDI Grant Distribution Date, the IDA shall disburse to Grant Thornton fifty percent (50%) of the corresponding Grant Amount.

B. Facility Lease Target. If, as of the applicable EDI Grant Confirmation Deadline, Grant Thornton has leased at the Grant Thornton Arlington Facility at least ninety percent (90%) of the required cumulative Leased Square Feet, then, on the corresponding EDI Grant Distribution Date, the IDA shall disburse to Grant Thornton fifty percent (50%) of the corresponding Grant Amount.

(ii) *Partial Distribution of EDI Grant.*

A. New Jobs Target. If, as of the applicable EDI Grant Confirmation Deadline, Grant Thornton has created and Maintained between fifty percent (50%) and eighty-nine percent (89%) of the required cumulative New Jobs, then, on the corresponding EDI Grant Distribution Date, the IDA shall disburse to Grant Thornton an amount equal to the actual percentage of total New Jobs created and Maintained as of the corresponding EDI Grant Confirmation Deadline multiplied by fifty percent (50%) of the corresponding Grant Amount.

B. Facility Lease Target. If, as of the applicable EDI Grant Confirmation Deadline, Grant Thornton has leased at the Grant Thornton Arlington Facility between fifty percent (50%) and eighty-nine percent (89%) of the required cumulative Leased Square Feet, then, on the corresponding EDI Grant Distribution Date, the IDA shall disburse to Grant Thornton an amount equal to the actual percentage of square feet leased by Grant Thornton at the Grant Thornton Arlington Facility as of the corresponding EDI Grant Confirmation Deadline multiplied by fifty percent (50%) of the corresponding Grant Amount.

(iii) *No Distribution of EDI Grant.*

A. New Jobs Target. If, as of an EDI Grant Confirmation Deadline, Grant Thornton has not created and Maintained at least fifty percent (50%) of the required cumulative New Jobs, then on the corresponding EDI Grant Distribution Date, the IDA shall not disburse any amount to Grant Thornton for the New Jobs portion of the EDI Grant.

B. Facility Lease Target. If, as of an EDI Grant Confirmation Deadline, Grant Thornton has not leased at the Grant Thornton Arlington Facility at least fifty percent (50%) of the required cumulative Leased Square Feet, then on the corresponding EDI Grant Distribution Date, the IDA shall not disburse any amount to Grant Thornton for the Facility Lease portion of the EDI Grant.

**7. Repayment of EDI Grant.**

(a) New Jobs Target. Grant Thornton must Maintain Six Hundred Thirty-Five (635) or more cumulative New Jobs as of March 1, 2020, or repay to the IDA all EDI Grant money that it received in connection with the New Jobs Target.

(b) Facility Lease Target. Grant Thornton must lease at least Thirty-Eight Thousand (38,000) cumulative Leased Square Feet of office space at the Grant Thornton Arlington Facility by March 1, 2020, or repay to the IDA all EDI Grant money that it received in connection with the Facility Lease Target.

**8. Miscellaneous Provisions.**

(a) Notices, Demands, and Communications between the Parties. Formal notices, demands and communications between the Parties shall be given by (i) personal service; (ii) reputable document delivery service, such as Federal Express, with a receipt showing date and

time of delivery; or (iii) certified or first-class United States mail, postage prepaid, with a receipt showing date and time of delivery:

**To the County:** Arlington County  
2100 Clarendon Boulevard, Suite 302  
Arlington, Virginia 22201  
Attn: Mark Schwartz, County Manager  
Fax: (703) 228-3218  
Email: MSchwartz@ArlingtonVA.US

**With Copies to:** Arlington County  
Office of the County Attorney  
2100 Clarendon Blvd, Suite 403  
Arlington, Virginia 22201  
Attn: Susan D. Stout, Assistant County Attorney  
Fax: (703) 228-7106  
Email: SStout@ArlingtonVA.US

Arlington County  
Arlington Economic Development  
1100 North Glebe Road, Suite 1500  
Arlington, Virginia 22201  
Attn: Victor L. Hoskins, Director  
Fax: (703) 228-0805  
Email: VHoskins@ArlingtonVA.US

**To Grant Thornton:** Grant Thornton, LLP  
1375 East 9<sup>th</sup> Street, Suite 1500  
Cleveland, Ohio 44114  
Attn: Steve Carter  
Fax: (216) 771-1409  
Email: steve.carter@us.gt.com

**With a Copy to:** Grant Thornton LLP  
1901 S Meyers Road, Suite 455  
Oakbrooke Terrace, Illinois 60181  
Attn: Larry Szafasz  
Fax: (630) 873-2500  
Email: Larry.szafasz@us.gt.com

**To the IDA:** Industrial Development Authority of Arlington County  
2100 Clarendon Blvd, Suite 501  
Arlington, Virginia 22201  
Attn: Jason Friess, Secretary/Treasurer

Fax: (703) 224-3401  
Email: JFriess@arlingtonva.us

Written notices, demands and communications shall be sent in the same manner to other addresses that any Party designates in writing.

(b) Entire Agreement; Amendments. This Agreement constitutes the entire agreement among the Parties as to the EDI Grant and may not be amended or modified, except in writing signed by each of the Parties. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns. Grant Thornton may not assign its rights and obligations under this Agreement without the prior written consent of the County Board and the IDA.

(c) Governing Law; Venue. This Agreement is made and is intended to be performed in Arlington County, Virginia, and shall be construed and enforced by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the County of Arlington, and such litigation shall not be brought in any other court.

(d) No Third-Party Beneficiaries. No provision of this Agreement shall be construed to confer any rights upon any person or entity who is not a Party, whether as a third-party beneficiary or otherwise.

(e) Relationship of Parties. The provisions of this Agreement are intended solely for the purpose of defining the relative rights of the Parties and do not create any partnership, joint venture or other joint enterprise among the Parties.

(f) Severability. If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will remain in force, to the extent that they are not rendered impractical to perform, taking into consideration the purposes of this Agreement. The Parties further agree that in such event, and to the maximum extent permitted by law, they shall take all steps necessary to make valid this Agreement or the portion that is found to be unenforceable.

(g) Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and not for or against any Party by reason of the authorship or any other rule of construction that might otherwise apply. The Section headings are for purposes of convenience only and shall not be construed to limit or extend the meaning of this Agreement.

(h) Determinations; Disbursements.

(i) Any determination by the County Manager of fulfillment or non-fulfillment of the terms of this Agreement by Grant Thornton shall be binding on the IDA. The IDA may request such determinations by the County Manager as necessary.

(ii) The IDA shall have no responsibility to disburse any funds to Grant Thornton beyond the amount that the IDA has received from or on behalf of the County Board for the purpose.

(i) Non-Liability of Officials, Employees and Agents. No member, official, employee or agent of the County Board or the IDA shall be personally liable to Grant Thornton in the event of any default or breach by the County Board or the IDA or for any amount that may become due to the Grant Thornton or its successors or assigns or on any obligation under the terms of this Agreement.

(j) Attorney's Fees. Each Party shall pay its own attorney's fees.

(k) Business Day Convention. If the date of any required action falls upon a weekend day or a holiday when the New York Stock Exchange is not open for business, the required action may be deferred to the next business day.

(l) Force Majeure. No Party will be held responsible for failing to fulfill an obligation under this Agreement if such failure is a result of a fire, riot, rebellion, natural disaster, war, act of terrorism or act of God that is beyond the control of the Party and that makes performance impossible or illegal, unless otherwise specified in the Agreement

(m) Confidentiality. Unless otherwise required by applicable law or regulation, the County Board and the IDA will use reasonable efforts to keep all reports and other information submitted by Grant Thornton confidential and will not make such reports available publicly or as part of any FOIA request, except that the County may include in periodic reporting to the County Board Grant Thornton's reported information concerning jobs added, square feet leased, incentives that the County has paid to Grant Thornton and composite tax and revenue data. If Grant Thornton's confidential reports and information are otherwise required to be made public or disclosed, the County Board or the IDA will notify Grant Thornton and will cooperate with Grant Thornton to redact any information that is legally permitted to be redacted.

(n) Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be an original and all of which together shall be one and the same instrument.

**{Signatures and acknowledgments appear on the following pages}**



IN WITNESS WHEREOF, the County Board, the IDA and Grant Thornton have each executed or caused to be executed, in duplicate, this Economic Development Incentive Grant Agreement, as of the day and year first written above.

Approved as to form:

THE COUNTY BOARD OF  
ARLINGTON COUNTY, VIRGINIA, a  
body corporate and politic of the  
Commonwealth of Virginia

  
Stephen A. MacIsaac, County Attorney

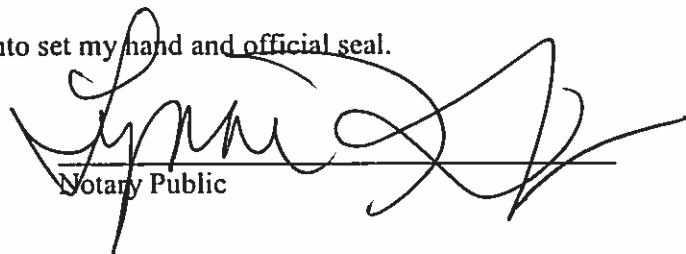
By:   
Mark Schwartz, County Manager

ACKNOWLEDGMENT

COMMONWEALTH OF VIRGINIA  
COUNTY OF ARLINGTON

On this the 24 day of January, 2017, before me personally appeared Mark Schwartz, who acknowledged himself to be the County Manager of Arlington County, Virginia, and, being authorized so to do, executed the foregoing instrument by signing the name of the County Board of Arlington County, Virginia, a body corporate and politic of the Commonwealth of Virginia, by himself as County Manager of Arlington County, Virginia

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

  
Notary Public

My Commission Expires: 1/31/19



**INDUSTRIAL DEVELOPMENT  
AUTHORITY OF ARLINGTON  
COUNTY, VIRGINIA**, a political  
subdivision of the Commonwealth of  
Virginia

By: John Washington  
John Washington, Chairman

**ACKNOWLEDGMENT**

COMMONWEALTH OF VIRGINIA  
COUNTY OF ARLINGTON

On this the 11 day of January, 2018, before me personally appeared John Washington who acknowledged himself to be the Chairman of the Industrial Development Authority of Arlington County, Virginia, and, being authorized so to do, executed the foregoing instrument by signing the name of the Industrial Development Authority of Arlington County, Virginia, a political subdivision of the Commonwealth of Virginia, by himself as Chairman of the Industrial Development Authority of Arlington County, Virginia.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Angela M Easterwood  
Notary Public

My Commission Expires: 2/28/2019



GRANT THORNTON, LLP, an Illinois Limited Liability Partnership

By: Jamie M Fowler  
Jamie Fowler, Managing Partner

ACKNOWLEDGMENT  
STATE OF Illinois  
COUNTY OF COOK

On this the 9 day of January, 2017, before me personally appeared Jamie Fowler, who acknowledged himself to be the a Partner of Grant Thornton and, being authorized so to do, executed the foregoing instrument by signing the name of Jamie Fowler a Partner by himself as \_\_\_\_\_ of Grant Thornton LLP

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

[Signature]  
Notary Public

My Commission Expires: 6-23-2020



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**Exhibit A**  
**Sample of the Required**  
**NOTARIZED AFFIDAVIT**

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**AFFIDAVIT**  
**OF**  
**[INSERT NAME OF GRANTEE]**

COMMONWEALTH OF VIRGINIA  
CITY/COUNTY OF \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

**[INSERT NAME]**, **[Insert Title]** of **GRANT THORNTON, LLP.**, a Illinois Limited Liability Partnership authorized to transact business in the Commonwealth of Virginia (“**Grant Thornton**”), after first being duly sworn, appeared before the undersigned authority and affirmed the following facts under oath:

- (a) **[Insert Name]** is **[Insert Title]** of Grant Thornton and as **[Insert Title]** has been duly authorized to execute and deliver this Affidavit for and on behalf of Grant Thornton. The Affidavit is a requirement of the Arlington County Economic Development Incentive Grant Agreement dated \_\_\_\_\_, 2017, by and among the County Board of Arlington County, Virginia, the Industrial Development Authority of Arlington County and Grant Thornton (“**Grant Agreement**”). All actions required under Grant Thornton’s organizational documents and applicable governing law for the authorization, execution and delivery of this Affidavit have been duly taken (to the extent required) as of the date of execution and delivery of this Affidavit. All terms in this Affidavit are defined as in the Grant Agreement.
- (b) As of \_\_\_\_\_, 20\_\_ (the “**EDI Grant Confirmation Deadline**”):
  - (i) Grant Thornton has created and Maintained a total of \_\_\_\_\_ (\_\_\_\_\_) New Jobs at the Grant Thornton Arlington Facility;
  - (ii) Grant Thornton has leased and occupied \_\_\_\_\_ (\_\_\_\_\_) square feet at the Grant Thornton Arlington Facility; and
  - (iii) As of the EDI Grant Confirmation Deadline, Grant Thornton **[has / has not]** fulfilled the milestones set forth in Section 3 of the Grant Agreement for the preceding EDI Grant Performance Period.

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**Exhibit A**  
**Sample of the Required**  
**NOTARIZED AFFIDAVIT**

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I, \_\_\_\_\_, a notary public, do hereby certify that \_\_\_\_\_, the affiant whose name is subscribed to the foregoing affidavit duly swore and made oath that the facts contained therein are true and correct to the best of his/her information, knowledge and belief, before me in the said City/County of \_\_\_\_\_, Commonwealth of Virginia, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

My commission expires:

\_\_\_\_\_  
Notary Public  
Notary Registration No. \_\_\_\_\_

[Reproducible Notarial Seal]

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Exhibit A  
*Sample of the Required*  
NOTARIZED AFFIDAVIT

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*Attachment 1*

**Cumulative New Jobs Created and Maintained as of the EDI Grant Confirmation Deadline**

Employee Number	Salary	Start Date
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Exhibit B  
Sample of the Required  
NOTARIZED AFFIDAVIT



INGRID H. MORROY  
COMMISSIONER

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF COMMISSIONER OF REVENUE  
BUSINESS TAX DIVISION  
2100 CLARENDON BOULEVARD, SUITE 208  
ARLINGTON, VA 22201



OTILIO SABILLÓN  
DEPUTY COMMISSIONER

**AUTHORIZATION TO RELEASE CONFIDENTIAL TAX INFORMATION**

Name of taxpayer entity (please give the corporate or personal name which is used for the tax accounts): \_\_\_\_\_ Trade name (if any) \_\_\_\_\_

Last four digits of taxpayer ID number (TIN, EIN or SS # to help locate the records): \_\_\_\_\_

The above named taxpayer gives the office of the Arlington County Commissioner of Revenue permission to share the following confidential tax information with:  
[Enter the names of persons or entities allowed to receive the information]

This permission is effective for the following types of taxes:

All information about taxes assessed by the Arlington County Commissioner of Revenue,  
OR

Only the following specific tax information (initial each that apply):

BPOL Tax information, including gross receipts and BPOL taxes assessed

Meals Taxes collected and remitted

Transient Occupancy Taxes collected and remitted

Information about personal property tax assessed. (Note, the total amount of personal property tax assessed to any taxpayer is already public information.)

This permission is for tax years:

All tax years OR

The following specific tax years: \_\_\_\_\_

This permission:

Includes future tax years until revoked, or

Does not include future tax years.

**Read before signing.** The person signing this form affirms that she/he is authorized to waive tax confidentiality for the named taxpayer and is acting with the explicit authorization of the taxpayer. Fraudulent use of this form could subject the signer to civil and criminal liability.

[Please attach a page of company letterhead or a business card to this form.]

\_\_\_\_\_  
Signature of authorized representative

\_\_\_\_\_  
Print Name of Authorized Representative

\_\_\_\_\_  
Title (i.e. "CFO", "President", "Owner", etc.)

\_\_\_\_\_  
Date:

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

e-mail: [business@arlingtonva.us](mailto:business@arlingtonva.us) phone: 703-228-3060 fax: 703-228-7048

Visit us on the Web at [www.arlingtonva.us/cor](http://www.arlingtonva.us/cor)