

Program Name: _____

Evaluator: _____

**2018 Arlington County Continuum of Care
Scoring Sheet for NEW DV BONUS RRH PROJECTS**

Applicant Organization Name: _____

Proposed Project Name: _____

Reviewer's Name: _____

SCORES

Section 1 - Applicant Experience: _____ of 10

Section 2 –Effective Outreach System and CAS Coordination _____ of 10

Section 3 – Housing First _____ of 10

Section 4 – Supportive Service _____ of 20

FINAL TOTAL SCORE: _____

Threshold Review:

Purpose: to determine whether applicant meets basic eligibility requirements for funding.

Threshold Review Criteria <i>Projects that do not meet all of the threshold review criteria outlined below will not be further reviewed by the CoC except as noted.</i>	Meets Criteria? Yes or No
Application was submitted by the deadline.	
Application is complete.	
Application does not exceed the page limit (<i>combined 17-page limit using a 12-point font with one-inch margin for Sections 1 (Organizational Experience and Capacity), 2 (Project Description, and 3 (Supportive Services for Participants) and 4 (Domestic Violence Specific Information)</i>)	
All projects must operate in the CoCs covered geography. This includes all of Arlington County, Virginia.	
All projects must provide Rapid Re-housing.	
Project applicants must meet eligibility requirements as described in the CoC program interim rule (i.e., only nonprofit organizations, States, local governments, and instrumentalities of State or local governments are eligible to apply) and be able to provide evidence of eligibility (e.g., nonprofit documentation).	
The population served must meet program eligibility requirements, including funding through this RFP may serve only individuals and/or families, including unaccompanied youth, who are residing in emergency shelter or a location not meant for human habitation AND qualify under the domestic violence criteria in paragraph (4) of the HUD definition of homelessness, including persons fleeing or attempting to flee human trafficking	
Project applicants must demonstrate the financial and management capacity and experience to carry out the project and administer federal funds (e.g., by demonstrating experience with similar projects and with successful administration of other federal funds.)	
Project applicants must be in good standing with HUD, which means that the applicant does not have any open monitoring or audit findings, history of slow expenditure of grant funds-outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon, or history of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.	

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Threshold Review Criteria <i>Projects that do not meet all of the threshold review criteria outlined below will not be further reviewed by the CoC except as noted.</i>	Meets Criteria? Yes or No
Applications must meet HUD's cash match requirements as defined in the CoC Program Interim Rule (i.e., match must equal 25 percent of the total grant request including admin costs but excluding leasing costs)	
Projects must agree to enter client data into an HMIS comparable database that is compliant with all HUD HMIS requirements and must agree to share de-identified information from this database with the CoC.	
Projects must participate in the annual homeless count(s), the CoC's coordinated entry system, and comply with the CoC Written Standards and all other CoC Policies and Procedures.	
The project narrative must document when the project will be ready to begin housing the first program participant, when the project will achieve full occupancy, and a detailed plan for how the project will ensure timely implementation.	

Other threshold criteria will be reviewed by the CoC prior to submission to HUD.

Project meets threshold eligibility criteria listed above?

Yes

No

Comments:

Section 1 - Organizational Experience and Capacity - 10 points	
<p>Overall experience and organizational capacity (3 points)</p> <ul style="list-style-type: none"> • See: SECTION I ORGANIZATIONAL EXPERIENCE AND CAPACITY (A through E) <ul style="list-style-type: none"> ○ Does the organization(s) appear to have the experience to operate HUD funded permanent housing program for homeless persons? ○ Does the organization have experience operating a Housing First program? ○ Does the organization have experience linking participants to Medicaid and other mainstream services? ○ Is there a clear organizational structure for coordinating among departments within the agency and with partner organizations and an adequate financial accounting system? ○ Does the organization have experience using federal funds and leveraging other federal, state, local and private funds? 	Score
<p>Compliance with HUD/CoC Requirements (3 points)</p> <ul style="list-style-type: none"> • See SECTION I ORGANIZATIONAL EXPERIENCE AND CAPACITY (F through K) <ul style="list-style-type: none"> ○ Has the organization provided appropriate corrective actions to resolve any HUD monitoring findings? ○ Does the organization have significant amounts of unspent funding over last two years and have they described appropriate actions to resolve any underspending? ○ Does the organization conduct quarterly HUD drawdowns and have they described appropriate actions to resolve any drawdown issues? ○ Did the organization submit APRs over last two years on time and have they described appropriate actions to resolve any issues with APR timeliness? 	Score

<p>DV experience (4 points)</p> <ul style="list-style-type: none"> • See SECTION IV DOMESTIC VIOLENCE SPECIFIC INFORMATION (A) <ul style="list-style-type: none"> ○ Does the organization(s) appear to have the experience: <ul style="list-style-type: none"> ▪ Providing supportive services and housing for homeless persons, who are survivors of domestic violence, dating violence, stalking, and human trafficking? ▪ Using a low-demand, Housing First model to rapidly locate permanent housing for survivors? ▪ Designing and operating programs that help survivors to increase their income and achieve long-term housing stability? ▪ Designing and operating programs that are focused on safety? ▪ Designing and operating programs that are strengths-based and survivor-driven and offer a range of options to support survivors to rebuild control over their lives and improve safety for themselves and their families? ▪ Designing and operating programs that are trauma-informed? ▪ Designing and operating programs that help survivors to navigate a range of systems and advocate for survivors' safety, independence and housing stability? 	<p>Score</p>
<p>Questions/Comments:</p>	<p>Total</p>

Section 2 - Effective outreach system and CAS coordination - 10 points

	Score
<p>See: Question 7 c, d, e & f; SECTION II. PROJECT DESCRIPTION (A); & SECTION IV OUTREACH FOR PARTICIPANTS (A & B)</p> <p>Extent to which the applicant:</p> <ul style="list-style-type: none"> ○ Clearly describes a specific plan for how the project will participate in CAS; if the application proposes to create only new services (i.e., not new units) for participants in one or more existing projects, that the project agrees to serve only participants in accordance with established CAS priorities and the application demonstrates coordination with the relevant existing projects and that the additional services are essential (4 points) ○ Clearly describes the outreach process used to engage eligible homeless persons living on the streets and in shelter. (3 points) ○ Clearly describes a plan for obtaining referrals that will ensure the project operates at full capacity and serves only eligible people (3 points) <p>Questions to consider:</p> <ul style="list-style-type: none"> • Does the applicant describe a specific and viable plan for how the project will coordinate with and participate in the CAS? • Does the applicant describe a plan for an outreach process to engage those persons that is that is adequate and likely to identify those most in need of the services? • Does the applicant identify a specific and appropriate contingency plan to ensure project rent-up in accordance with the described timeline if sufficient eligible applicants are not identified in a timely manner? 	

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Questions/Comments:	Total

Section 3 – Housing First – 10 points

	Score
<p>See: SECTION II. PROJECT DESCRIPTION (A & F); SECTION I ORGANIZATIONAL EXPERIENCE AND CAPACITY (A) SECTION IV DOMESTIC VIOLENCE SPECIFIC INFORMATION (B)</p> <p>Extent to which the applicant:</p> <ul style="list-style-type: none"> ○ Demonstrates significant and long-standing experience in operating a housing first program. (2 points) ○ Demonstrates success of the existing housing first program(s) it operates. (2 points) ○ Clearly describe a program design that is consistent with a Housing First approach (i.e., A model of housing assistance that is offered without preconditions, such as sobriety or a minimum income threshold, or service participation requirements, and rapid placement and stabilization in permanent housing are primary goals) (6 points) <p>Questions to consider:</p> <ul style="list-style-type: none"> ● Does the applicant clearly demonstrate a model that offers initial access to housing without preconditions, such as sobriety, income requirements and service participation? ● Does the applicant clearly demonstrate a model in which continuation of housing is not contingent on service participation requirements or compliance with treatment or rules other than as established in a lease? ● Does the applicant clearly demonstrate that rapid placement and stabilization in permanent housing are primary goals of the project? ● Does the applicant clearly describe a project design that is adequate to accomplish those goals? 	

Questions/Comments:

Section 4- Supportive Services (20 points)	
See SECTION III SUPPORTIVE SERVICES FOR APPLICANTS (A-E) SECTION IV DOMESTIC VIOLENCE SPECIFIC INFORMATION (B)	
<p>Obtain/Retain permanent housing and Assist w/ability to live independently (5 points)</p> <ul style="list-style-type: none"> • Is there a clear description of how eligible participants obtain housing? • Does the organization clearly explain how participants will be assisted to maintain their housing unit? • Does the organization describe a sound plan for promoting independence for participants? 	Score
<p>Assistance with obtaining mainstream benefits (5 points)</p> <ul style="list-style-type: none"> • Is there a clear plan assist participants to secure mainstream benefits and other services? 	Score
<p>Assistance with increasing income/employment (5 points)</p> <ul style="list-style-type: none"> • Is there a clear plan to assist households in increasing their income from any source and/or increase income through employment? 	Score
<p>Meeting the specific needs of survivors (5 points)</p> <ul style="list-style-type: none"> • Is there a clear plan to? <ul style="list-style-type: none"> ○ Ensure a focus on safety? ○ Ensure that services are strengths-based and survivor-driven and offer a range of options to support survivors to rebuild control over their lives and improve safety for themselves and their families? ○ Ensure that services are trauma-informed? ○ Help survivors to navigate a range of systems and advocate for survivors’ safety, independence and housing stability? 	Score
<p>Questions/ Comments:</p>	Total