

UPDATED BUSINESS PROCESS

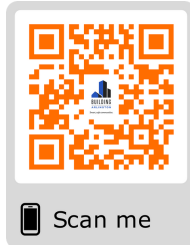
Commercial Building

Plan Review Times + Requirements

Submit in PAPER

Paper plans will be reviewed in **two (2) business days**. This applies to all commercial building plans that qualify for express ("fast-track") review. This updated business process starts on **Thursday, November 1, 2018**.

Scan this image with your smart device to view the commercial "fast-track" criteria



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Submit ONLINE

Online submission will take two (2) business days to review. To submit your application online, visit our website: building.arlingtonva.us.



ePlan Review

Submit Applications, Plans & Pay Fees Online.

Building Permits + Land Disturbing Activity (LDA) Permits + Civil Engineering Plans (CEP)

Frequently Asked Questions (FAQ)

Will residential walk-thru or express plan reviews change?

Residential express ("walk-thru") plan reviews are not changing at this time, but may change in the future. We will continue to offer same-day services for residential building permits that qualify for express review. For residential ePlans, there will continue to be a two-business day review time.

Why is the County making this change?

Currently, paper plans are reviewed on the same day. However, customers need to wait for several hours to meet with a Plan Reviewer, and they may need to come back in the office the next business day to complete the plan review process. Our existing process prioritizes paper submissions. The paper plan review times will increase by one business day while we reduce the "fast-track" ePlan Review plan review time by one business days. By aligning plan review times for all submissions, we will be able to ensure the plans are reviewed in the order we received them. The new review times will improve the overall in-person and online customer experience.

Permitting & Inspection Services

buildingpermits@arlingtonva.us

703-228-3800



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ACCREDITED
Building Department

Notification Date: October 1, 2018