



ARLINGTON COUNTY, VIRGINIA

ZOA-2019-02 (Special GLUP Study Fee Refund)

Adopted April 23, 2019

Effective Immediately

At the County Board recessed meeting on April 23, 2019, on a motion duly made by County Board member Libby Garvey and seconded by County Board member Katie Cristol, the Arlington County Board unanimously adopted the following ordinance, effective immediately, to amend, reenact and recodify the Arlington County Zoning Ordinance §15.1.5.B.d (Administration and Procedures) to add the Special General Land Use Plan (GLUP) Study “Study Fee” and the Special GLUP Study Plus “Study Fee” as qualifying items for reimbursement in instances where a Special GLUP Study or Special GLUP Study Plus application that has been accepted for study is withdrawn prior to staff commencing its review; and in order to facilitate the creation of a convenient, attractive and harmonious community, encourage economic development, and for other reasons required by the public necessity, convenience and general welfare, and good zoning practice.

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Approved amendments are shown with **bold underline** to denote new text, and **~~bold strikethrough~~** to denote deleted text.

Where paragraphs are added or deleted, all subsequent paragraphs are renumbered accordingly, and all references throughout the Ordinance are updated accordingly.

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Article 15. Administration and Procedures

§15.1. Common Procedures

§15.1.1. Fees

A. Fees

1. The County Board shall adopt a schedule of fees to be paid upon the filing of each application, permit and inspection required by this zoning ordinance.
2. Each application or other request for any permit, inspection or subdivision plat submitted for review for compliance with this zoning ordinance or site plan or use permit conditions shall be accompanied by a fee in accordance with the schedule adopted by the County Board.

B. Refunds

1. Refunds of Filing fees to applicants who have paid fees shall be provided upon written request to the zoning administrator, only under the following circumstances and in the amounts stated for the types of permits referenced below:
 - (a) Fifty percent of the amount of filing fees paid shall be refunded to the applicant upon written withdrawal of site plan applications or site plan amendment applications (other than administrative changes) within 90 days after submittal of such application and prior to any public meeting of the Planning Commission or committee thereof which meeting has the site plan application on its agenda;
 - (b) Fifty percent of the amount of filing fees paid shall be refunded to the applicant upon written withdrawal of use permit applications (other than use permits including new construction) prior to publication of notice of public hearing on such application;
 - (c) Fifty percent of the amount of filing fees paid shall be refunded to the applicant upon written withdrawal within of the following applications within 30 days after submittal of the subject application, and prior to commencement of review by any County staff person of such application:
 - (1) Applications for use permits involving new construction;
 - (2) Applications for administratively-reviewed Form Based Code developments;
 - (3) Applications for Board of Zoning Appeals use permits;
 - (4) Variance applications;
 - (d) Seventy-five percent of the amount of the filing fees paid shall be refunded to the applicant or reduced for the following applications if the subject application is withdrawn prior to commencement of review by any County staff person:
 - (1) Applications for administrative change;

(2) All applications for Special General Land Use Plan (GLUP) Studies and Special GLUP Study Plus projects except for Initial Special GLUP Study and Initial Special GLUP Study Plus applications.

~~(2)~~ **(3)** All other permit applications not otherwise specifically referenced in this §15.1.5

- (e)** All filing fees paid shall be refunded to the applicant upon written withdrawal of any application for a certificate of occupancy prior to any visit by the County to the subject property for the purpose of inspection;
- 2.** All filing fees paid shall be refunded to the applicant for applications administratively withdrawn by the zoning administrator after a finding that the application was accepted in error.