

Arlington Partnership for Children, Youth, and Families
Roles and Responsibilities Agreement
for Arlington County Government (ACG)/Arlington Public Schools (APS)
Designated Members

Our Vision:

Arlington, a community where all young people and families are valued, supported and empowered.

Our Mission: To improve the health, wellbeing, and safety of children, youth, and families in Arlington through researching young people’s needs, advocating for improved policies and program to meet those needs, and engaging the community as part of the solution.

As a Designated Member, these are my Roles and Responsibilities:

I understand that I am designated to APCYF as a part of my position with the County or Schools.

- I commit to attending monthly board meetings. I will review the agenda and related materials of the meetings ahead of time and provide comment if needed when I cannot attend.
- If I am not able to attend APCYF meetings regularly, I will alert the APCYF Leadership and will designate a staff/team member who will be able to attend.
- I will hold myself accountable for doing what I say I am going to do.
- I will represent APCYF and promote its mission throughout the community.

Communications:

- I will be respectful and thoughtful while listening and speaking.
- I will contribute to a safe meeting environment.
- I recognize that email is our primary mode of communications and that it is my responsibility as a sender and as a receiver to ensure that the necessary connection is made.
- I will be a communication conduit between my agency and APCYF.
- I will keep myself informed by reading e-mails, meeting notes, or visiting the website.
- If I have questions or concerns, I will discuss them openly APCYF.

Decisions:

- I understand that if a quorum is met (8 appointed and 4 designated members), APCYF may use consensus or voting to make a decision.
- If I am not in attendance, I will abide by APCYF decision.
- I recognize that for some votes I may need to recuse myself.

In addition to these agreements, I shall help further the mission by:
