

**Arlington Partnership for Children, Youth, and Families
Roles and Responsibilities Agreement
for Board-Appointed Community Members**

Our Vision:

Arlington, a community where all young people and families are valued, supported and empowered.

Our Mission: To improve the health, wellbeing, and safety of children, youth, and families in Arlington through researching young people’s needs, advocating for improved policies and program to meet those needs, and engaging the community as part of the solution.

As an Appointed Member, these are my Roles and Responsibilities:

I understand that I am appointed to APCYF for a two-year term and that I serve at the pleasure of the Partnership and the County Board. I may be reappointed for up to six (6) consecutive years of service.

- I commit to attending monthly board meetings. I will review the agenda and related materials of the meetings ahead of time and provide comment if needed when I cannot attend.
- If I am not able to attend APCYF meetings regularly, I will review my commitment with the APCYF Leadership.
- I will play an active role on at least one ongoing committee or workgroup.
- I will hold myself accountable for doing what I say I am going to do.
- I will represent APCYF and advocate for its mission throughout the community.

Communications:

- I will be respectful and thoughtful while listening and speaking.
- I will contribute to a safe meeting environment.
- I recognize that email is our primary mode of communications and that it is my responsibility as a sender and as a receiver to ensure that the necessary connection is made.
- I will keep myself informed by reading e-mails, meeting notes, or visiting the website.
- If I have questions or concerns, I will address them by contacting the APCYF Leadership.

Decisions:

- I understand that if a quorum is met (8 appointed and 4 designated members), APCYF may use consensus or voting to make a decision.
- If I am not in attendance, I will abide by APCYF decision.

In addition to these agreements, I shall help further the mission by:
