



DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT  
Planning Division

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# MEMORANDUM

TO: Form Based Code Advisory Working Group

FROM: Jennifer Smith

DATE: January 17, 2014

SUBJECT: DRAFT 2014 Work Plan

A FBC Advisory Working Group meeting has been scheduled for January 22, 2014 at 7 PM (Walter Reed Community Center). The meeting agenda includes review and discussion of the proposed 2014 work plan. Please see the attached document which outlines the following projects that staff intends to undertake in 2014. The document also indicates other items staff is tracking for future study:

- FBC administrative tasks
- Anticipated FBC development applications
- Zoning Ordinance amendments

Please note that staff expects to be working on topics/projects that involve both the first FBC for the commercial nodes (FBC) as well as the recently adopted Neighborhoods FBC (N-FBC).

Copies of this information will be provided at the meeting. We will also have copies of the newly printed Neighborhoods FBC to replace the draft version you have in your notebooks.

As noted in prior emails, please use this opportunity to confirm your continued participation with the AWG during the coming year or, if necessary, please update us on who the new representative will be for your respective group. If there will be someone new, we hope they will be able to attend this meeting. We can accommodate additional education of the FBCs and processes as necessary.

We look forward to meeting with you and hearing your feedback on the proposed work for this coming year.