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For JFAC Leadership Meeting 4/18/18
Original Charge to JFAC and LG's comments

Mission: The overall mission of the JFAC is to provide input to the Boards on capital facilities needs assessment, capital improvement plans and long range facility planning for both the Arlington County Government (the "County") and Arlington Public Schools ("APS").

The County and APS will each develop their own capital facilities needs assessments and capital improvement plans over the course of a two-year cycle. The capital facilities needs assessments are comprehensive reviews of the current facility capacity for County and APS services and projected service demand that will affect facility capacity. The County's needs assessment report is the Arlington Capital Facilities Needs Assessment, and APS' needs assessment report is the Arlington Facilities and Student Accommodation Plan. These reports are presented one year in advance of the adoption of the capital improvement plans. The County and APS capital improvement plans (CIPs) identify capital projects, their timing, and their funding sources over a ten-year period – and represent a prioritization of the projected service demands included in the needs assessment reports.

Comment: While APS has a very robust and thorough needs assessment of its facilities, Arlington County does not yet. This is a key issue as JFAC moves forward. How does JFAC advise on our long range planning for facilities when we do not have a good grasp of what Arlington County has and what Arlington County will need? In short: it cannot.

Functions and Scope: The JFAC will:

1. Review the APS and County needs assessment reports prior to their presentation, receive and review public input on them, make recommendations to the respective Boards on each report, and provide input on the development of the CIPs.

Comment: There needs to be a good County needs assessment report to review before recommendations on it can be made.

2. Review both CIPs prior to their adoption, receive and review public input on them, and make recommendations to the respective Boards on the adoption of each CIP.

In performing these reviews, the JFAC, as a jointly created advisory commission, should identify and carefully consider partnership opportunities between County and APS to maximize public benefit. Examples of partnership opportunities include, but are not limited, to co-location, joint or shared use, adaptive reuse, and efficiencies in construction timing.

3. Review periodic updates from County and APS staff on trends and forecasts affecting the community, including economics and revenue, population and demographics, school enrollment, student generation factors, and development activity. This information will inform the Commission's recommendations on capital facility needs.

Joint
opportunities
Career
Center
street
level
library
Wish
List

4. Place a special emphasis on long range planning for future County and APS facility needs, based on analysis of the latest trends, forecasts, and service delivery models. Big picture, visionary thinking is encouraged, and the Commission should be a forum where fresh and creative ideas can be discussed freely.

Comment: This is a crucial need as we move forward. It has not yet been done for County government facilities. It needs to be done. I believe its been done for APS, but I doubt the community is as aware as it should be of what our schools will/should look like in 20-40 years.

5. Partner with staff on facilitating broader community engagement on facilities issues, including hosting fora and public comment periods on both individual siting decisions and longer-term planning. The JFAC will collaborate with staff and the Boards to implement the Public Facility Siting Process recommended in the 2015 Community Facilities Study.

Comment: The need for a broad community discussion of where we want to go as a community gets stronger every year. This also needs to be done as part of developing our vision for what the County needs 20-40 years from now. It not possible to implement a good siting process until we have that basic information.

The scope of the JFAC's charter is not intended to supersede the work of other advisory groups or commissions that are charged with reviewing capital facility decisions for specific service areas, such as the Transportation Commission, Parks and Recreation Commission, the Sports Commission, the Emergency Preparedness Advisory Commission, the Information Technology Advisory Commission, the Fiscal Affairs Advisory Commission, the Advisory Council on School Facilities and Capital Projects, or the Planning Commission. The JFAC charge, particularly with regard to advising the Boards on siting decisions, should also be complementary to the Public Facilities Review Committee and the Building Level Planning Committees, bodies which will provide review and guidance once the siting decision has been made. However, the JFAC may provide recommendations on facility prioritization among various service areas and may provide its views of any identified facility and land challenges.

From time to time, the Boards may jointly direct the Commission to undertake additional projects consistent with the JFAC mission.

How does that get reviewed
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4/18/18 DRAFT Suggested JFAC Work Plan for 2018-19

Given the lack of crucial pieces for effective long term decision making on facilities and their placement in the County, JFAC's work plan for the next two years should focus on two major areas: 1. Help put in place the missing needs assessment for the County, including the long term vision for what we will need. We assume that will NOT be just more of what we already have. 2. Because work on facilities must continue and they must be placed somewhere despite the lack of a strong long term assessment, advise as well as possible on the best short term placement while acknowledging that important long term work is not yet complete.

2035

- Pull Together APS & facilities

I. Near-Term Efforts

1. Review the proposed 2019-2028 CIP.
2. Look at our inventory and do a short term needs assessment.

3. Look at the most immediate/priority County/School facility needs that JFAC identifies and include those which have been identified in prior CIPs. Also offer potential mitigation strategies, including perimeter and buffer standards for location of these uses.

defined by

ex. lay down space bus parking

II. Long-Term Efforts: Develop the scope for a long range plan for County public facilities in Arlington. This could include the following steps:

1. Do an existing conditions inventory and analyses: review staff and/or consultant analysis of conditions of facilities and maps that visually depict where current facilities are located.
2. Use this inventory and maps to offer flexible and adaptive reuse options for facilities and suggestions on geographical distribution that accounts for cost effectiveness and population.
3. Do future visioning with forums/workshops on what ways services could be delivered – more specifically, what alternatives exist to current School and County bricks and mortar structures that could provide future service needs.
4. Review how other jurisdictions do long range planning for public facilities.

5. Scoping

III. Staff Support

1. The JFAC Coordinator in CPHD will coordinate JFAC meetings and agendas, monitor the activities of the near-term projects, and work and manage the activities related to the long-term public facilities visioning and scoping efforts
2. An interdepartmental team for the long term effort will be established and report to the County Manager's Office). The team will include representatives of DES, DPR, Public Safety, Libraries, DMF and CPHD.
3. DES staff will manage/oversee the work related to the individual near-term efforts.

This may entail additional needs analyses and processes.

4. The JFAC Coordinator will propose meeting agendas with the Chair and Vice Chair of JFAC and the cadence of meetings necessary to accomplish this work plan.

IV. Consulting Needs

1. For near term efforts, consultant dollars will be needed to conduct additional needs assessments and analyses and may be needed for certain aspects of the long-term efforts.