



The Arlington Community Services Board

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Anne Marie C. Hermann
ACCSB Chair

February 21, 2018
2120 Washington Blvd.
Arlington, Virginia
7:00 pm – Full Board Meeting

Deborah Warren
DHS Deputy Director/
CSB Executive Director

Present: Cherie Takemoto, Judy Deane, Anne Hermann, Frank Haltiwanger, Jim Mack, Carol Skelly, Jay Ternent, Jenette O'Keefe, Leslie Gosling, Joanne Del Toro, Atima Omara

Excused: Linda Kelleher, Dori Mitchell, Asha Patton-Smith, Steve Taphorn, Adele McClure

Staff: Kelly Mauller, Deborah Warren, Ollie Russell

Public Comment(s)

There was no public comment.

CSB Staff Recognition Award

Shelli Wargo, Supervisor, Intake and Assessment Unit and Discharge Planning, Client Services Entry, was nominated to receive the February 21, 2018 CSB staff recognition award. Ms. Wargo was nominated by Andrea Tree, Mental Health Therapist, Intake and Assessment Unit, Client Services Entry. Ms. Tree spoke about Ms. Wargo's work over the past year in advocating for staff and clients. She added that Ms. Wargo promotes a good work/life balance and that she appreciates Ms. Wargo as a supervisor.

Ms. Wargo stated that she has been with the County for over 18 years in a variety of roles and that she appreciates Ms. Tree and her team. Ms. Wargo thanked the CSB for recognizing her work. Ms. Hermann thanked Ms. Wargo for her work.

Approval of the January 17, 2018 ACCSB Meeting Minutes

Chair Hermann called for a motion to approve the January 17, 2018 ACCSB Full Board meeting minutes. Mr. Mack motioned to approve the minutes, Ms. Skelly seconded the motion, and the minutes were approved as amended.

Final Approval: CSB FY19 Local Budget Priorities

Chair Hermann stated for the minutes that the board will go into a closed session due to the nature of business. The members discussed the reduction in budget funding, as it relates to FTEs, and reviewed the CSB final budget requests. The County Board will release its budget on April 21st.

The CSB FY19 local budget requests are as follows:

Adult Mental Health Services

1.0 FTE MH Therapist for the young adult MH services (First-STEP)

Estimated Cost: \$91,463

Substance Use Services

1.0 FTE Peer Outreach position to be involved in many areas to include:

- a. Opioid outreach
- b. Connection of unengaged or under-engaged clients
- c. Re-entry “warm hand-off” from jail and residential treatment back to community

Estimated Cost: \$85,135

Developmental Disability Services

A 3-year pilot for a customized integrated employment internship and placement program modeled on Pathways to Careers to begin in FY 2019.

Estimated Cost: \$120,000

The CSB previously agreed to remove this request from their priorities. Ms. Skelly presented new justification for the pilot and asked that the committee consider reinstating the request. The committee agreed to reinstate the request.

Chair Hermann stated for the minutes that the meeting will now reconvene.

Chair Hermann called for a motion to accept the priorities. Ms. Deane motioned to accept the priorities and Ms. O’Keefe seconded the motion. The members agreed and authorized the Executive Committee to further prioritize if need be at the March 12th Executive Committee meeting. Chair Hermann invited all of the full board members to attend.

The committee discussed the process for presenting talking points to the County Board members. The CSB, Ms. Warren and Mr. Russell will collaborate with staff to develop the talking points. Ms. Mauller will assemble the talking points into a packet to leave with the County Board members.

Budget Work Session

Chair Hermann stated that she will present talking points about the CSB’s local budget priorities at the DHS and County Board Work Session on February 28th.

County Manager Memo: FY19 Budget Discussion

Chair Hermann reported that the County Manager has invited Commission and Advisory Chairs to an annual briefing on the FY19 proposed County budget (Refer to Handout). The briefing will be held on March 2nd at 7:30 a.m. in Room 311 at Courthouse Plaza, 2100 Clarendon Boulevard.

CSB Budget Meetings with County Board Members

Chair Hermann opened a discussion about the CSB meetings with the County Board members. The revised meeting dates are as follows:

- March 13th 1:00 – 2:00 with Christian Dorsey
- March 15th 3:00 – 4:00 with Erik Gutshall and Libby Garvey
- 4:00 – 5:00 with Katie Cristol and John Vihstadt

Members should notify Chair Hermann if they are available for any of the time slots.

Arlington County Public Budget and Tax Rate Hearings

Chair Hermann announced that the Public Budget Hearing will be held on Tuesday, April 3rd and the Tax Rate(s) Public Hearing will be held on Thursday, April 5th. Both hearings begin at 7:00 p.m., in County Board Room 307, 2100 Clarendon Boulevard.

An advanced sign-up registration procedure for both hearings, will be used again in 2018. Citizens will be able to sign-up in advance beginning at 8:00 a.m. 5 days before each hearing date. Advanced sign-up will close at 5:00 p.m. the day before each hearing. Chair Hermann asked the members to email her if interested in speaking.

Plan CSB Spring Retreat

Chair Hermann opened a discussion about the CSB Spring Retreat scheduled for May 19th at 2120 Washington Boulevard in room 424. The committee suggested several topics of discussion:

- Strategic planning for the upcoming fiscal year budget
- The past year's budget process
- Community engagement
- Committee structures and content
- Communication between the CSB board and the committees as a process

Chair Hermann asked the members to send proposed topics of discussion to Ms. Mauller by March 9th.

Miscellaneous Updates/Information

- ✓ Chair Hermann reported that the CSB Executive Committee held a discussion about the protocol for public comment prior to the beginning of each CSB full board meeting. The committee suggested adding language at the top of the agenda that states that public comment is limited to 5 minutes. The same language would be added to the CSB portion of the County public website and verbally stated at the beginning of the full board meetings as necessary.

At the discretion of the Chair, individuals that wish to present public comment will be informed that any follow up discussion may become an agenda item at a future full board meeting; that the agenda for the evening's meeting has already been set. The board members would be able to ask clarifying questions to assist in obtaining data for follow up discussion.

- ✓ Chair Hermann announced that the annual Offender Aid and Restoration (OAR) will hold their 10th Annual Second Chance Fundraising Breakfast on Tuesday, April 24, 2018 from 7:45a.m. to 9:00a.m. at the Crystal Gateway Marriott in Crystal City. Guests are invited to enjoy a free, hot breakfast and hear an inspiring program including OAR participants sharing their personal stories. This event is a fundraiser to support OAR's programs, but there is no minimum and no maximum donation expected. RSVP is required to attend this event.

Mr. Mack stated that he and his wife will be hosting a table at the event. Chair Hermann is hosting a table as well. Members wishing to attend should email Mr. Mack or Chair Hermann.

- ✓ Ms. Deane reported out about the appreciation lunch held on February 14th for the Program of Assertive Community Treatment Program (PACT) Team. She stated that County Board Member, Libby Garvey, was in attendance.

- ✓ Mr. Russell announced that Child and Family Services is conducting a community survey about service integration. Service integration meetings have been held with several stake holders (Public Schools, Public Health, Arlington Courts, Home-based service providers, etc.). The completion date is slated for March 9th. He added that data analysis started this week. Mr. Russell stated that the goal of conducting the survey is to hear all of the perspectives about child and family services, from how services have been helpful, what services have been challenging, to what services might need to be considered in the future.

Mr. Russell will share the final report with Ms. Warren for review and present the results of the report at the June 20th CSB full board meeting.

- ✓ Ms. Warren reported that interviews are being conducted for a Child and Family Services Bureau Chief.
- ✓ Ms. O’Keefe reported out about upcoming activity in the Substance Abuse Committee.
 - The Substance Abuse and Mental Health Committees are holding a joint meeting on February 28th
 - A presentation about substance use will be brought before the full board at the April 18th full board meeting
 - Discussions have been held about changing the name of the committee to a name that will be more inclusive of addictive disorders other than substance use.
- ✓ Ms. Skelly reported that the Site Plan Review Committee (SPRC) met on February 5th and will meet again on February 26th. Ms. Skelly explained that the SPRC is the public process that examines both land use and community benefit issues in order to make a recommendation to the Planning Commission which, in turn, makes a recommendation to the County Board about approval. She noted that community benefits will be discussed in April and the SPRC is currently discussing transportation and parking issues.

Ms. Skelly stated that it may be beneficial for the CSB to speak with the Civic Federation, which is the umbrella organization for all of the neighborhood associations, about community benefits.

- ✓ Ms. Warren reported that she has received recommendations to the CSB Memorandum of Agreement with the County Board Office from the County Attorney’s office. She stated that she will review the recommendations and provide a draft for the full board to review at the March 21st meeting. The CSB and the County Board Office must agree to any changes.

Adjournment

The Arlington County Community Services Full Board meeting was adjourned by Chair Hermann at 9:15 p.m.

Respectfully submitted by Kelly Mauller