

## AQUATICS COMMITTEE – Cost-Recovery Workgroup

Date: May 22, 2018

In attendance: Cynthia Hilton, Ron Kampeas, Dee Romanek; Staff Liaison, Helena Machado (APS) & Kevin Cronin (APS)

Item	Topic	Discussion	Notes and next steps
I	Welcome/Purpose	<p>Welcome the group</p> <p>Establish agreement on the groups goals and objectives</p>	<p>Cynthia welcomed group and outlined the goals and objective of the group's work:</p> <p>Study and make recommendations to the SB and CB on a method for cost-recovery for aquatics O&amp;M that is simple for (customers), repeatable (for staff) and transparent and accountable (for the public)</p>
II	Update on the FY19 Budget Process	<p>Updates from AC meeting May 15</p> <p>Updates from LBP WG meeting</p> <p>Status of the 2019 APS/DPR Budget</p>	<p>No relevant information from the AC or LBP meetings.</p> <p>SB and CB passed budgets as proposed; no increase to transfer or fees for DPR; 5% and 10% proposed increase goes forward for APS. WG not happy with SB decision</p> <p><b>CRWG requests verification that the 5% cannot be changed to 4% as per the results of the survey (HM)</b></p>
III	Usage Data Review	<p>Usage Data (anomalies/gaps, if any) - Staff</p>	<p>Staff cautions the usage data as being a sample that may help validate additional data sets.</p> <p>% share of user groups = % of payment do use the space?</p>
IV	Access Fee Issues and Recommendations	<ol style="list-style-type: none"> <li>1. O&amp;M Expenses</li> <li>2. Access numbers vs. Expenses</li> <li>3. Cost-recovery target(s)</li> </ol>	<ul style="list-style-type: none"> <li>• APS Provided Budget History</li> <li>• Data provided for APS and DPR 2017 – number of annual splashes by user group(s); <b>staff need to include Summer Camps (APS); Group requests full set of data for 2016 as well as 2017</b></li> <li>• Review DPR Pyramid in use by DPR and considered for LBP</li> <li>• APS is not currently supporting of the pyramid</li> <li>• APS instructional program costs must be excluded from Cost Recovery calculations as they are to be tax supported</li> <li>• Group agrees that splashes are a good way to look at the usage data to establish cost recovery</li> <li>• Staff cautions that usage data and revenue are not 1:1 relationship with memberships due to discounts based on term</li> </ul>

		<p>4. Discounts/Current APS admissions model</p> <p>5. Fee adjustments - Needs-based entries Over/under revenue collection</p>	<ul style="list-style-type: none"> <li>• “Weighted” justification for cost to users/splash</li> <li>• APS fees model is based on single swim cost and discounted based on term of membership. <b>Staff will share formula for determining membership discounts at next meeting; new formula for Rental fees based on splashes</b></li> <li>• <b>Data on number of reduced fee applications</b></li> <li>• <b>Not addressed completely revisit in future meeting(s)</b></li> </ul>
V	Fee Collection Mechanism	<p>Collection/splash for rentals/Special groups</p> <p>DPR Classes – Parent Child, LTS, Fitness, Masters, AAC, Other</p>	<ul style="list-style-type: none"> <li>• APS staff will present <b>new formula for Rental fees based on splashes</b></li> <li>• <b>Group will explore in greater detail at next meeting</b></li> </ul>
VI	MOU/MOA Transfer	Status and Changes	<ul style="list-style-type: none"> <li>• At this time APS expects that the full amount stated in the MOU will be transferred to the Swimming Pools budget</li> <li>• APS will be asking the County/DPR to work with the AC to redraft a new MOU to reflect changes in the demand</li> </ul>
VII	Public Comments		No guests/ no comments
VIII	New Business		None
IX	Adjourn		Meeting adjourned at 8:59
<b>X</b>	<b>Next Meeting</b>	<b>June 5, 2018 – Yorktown</b>	

**BLUE – STAFF NEXT STEPS**

**GREEN – GROUPS NEXT STEPS/ FUTURE AGENDA**