

Minutes
Information Technology Advisory Commission
(ITAC)
Wednesday 7:30 pm
September 26, 2018
Arlington County Courthouse Building
Room 311
Arlington County, VA 22201

Attendees

- Denise Hoskins
- Jonathan Adelstein
- Kevin Robins
- Martha Moore - Acting Chair
- Joshua Ferrara
- Jackie Snelling - EPAC Liaison
- Martha Moore
- ▶ Michael Carleton

Meeting convened by Martha Moore at 7:30 pm

- Meeting commenced without a Quorum

Introduction of new ITAC member - Jonathan Adelstein

- former FCC Commissioner
- Currently CEO of Wireless Association
- Interest in facilitating the deployment of broadband
- Member of the Broadband Advisory Commission

Introduction of Jackie Snelling

- liaison from the EPAC
- EPAC has responsibility to ensure coordination and communication of EPAC goals
 - Focus on Metro
 - School Safety
 - Emergency Communications
 - Lessons from Hurricanes Florence with focus on flood impacts
 - David Husband inquired about consideration of environmental impacts
 - Emphasis upon backup generator support for backup communications
 - Need to focus on two way communications with residents during events
(crowd sourcing)
 - Goal for new emergency communications center
 - Upgrade of Public Safety Radio communications
 - Jackie is recently retired from Dept of Homeland Security

- Jonathan A, suggested involving EPAC representation on new FCC on Disaster Recovery commission
- Denise asked about the distribution of snow blowers to the community - unclear who is the responsible party in the county government
- Mike Carleton arrived at 7:50 pm and now ITAC had a quorum
- Martha asked for approval of minutes
 - Motion made by Denise, David second
 - Vote passed and adopted 6-0-1
- Voter Registration presentation
 - Gretchen Reinemeyer and Linda Lindbergh were in attendance
 - Jeff Taylor, acting CISO, also in attendance
 - Described election process
 - Video displayed - www.eac.gov
 - Gretchen noted that multiple systems are involved to collect, count and report vote results
 - Gretchen discussed threats to data compromise
 - ▶ Discussed 2016 votes, 26 had voter registration systems compromised, only 1 was compromised
 - ▶ Since 2016 elections declared critical infrastructure by Homeland Security
 - ▶ DHS has enacted scanning systems
 - ▶ Virginia mandates that all votes be done on a paper ballot since before 2016 election
 - ▶ Residents are welcome to come to voter registration to view what the County is doing to collect data
 - ▶ Volunteer poll workers are desired and welcome
 - ▶ Denise noted her mother's registration was deleted, Gretchen advised how to resolve
 - ▶ Martha asked about valid reasons to vote absentee
 - 22 reasons to gain valid classification as an absentee
 - Basically, are you absent from the County, if so you can vote absentee
 - ▶ David asked if digital calculation, answer there is.
 - ▶ Voter machines do not connect to the Internet according to Linda and advised that all Virginia jurisdictions comply
 - ▶ Entire system is maintained by the dept. of elections in Richmond
 - ▶ Assurance that addresses that were misaligned were realigned through audit earlier this year.
 - ▶ Dependent upon good GIS resources, not all jurisdictions have mature GIS functionality
 - ▶ Voter machines standards supported by NIST Guidance
 - ▶ Martha what to do at the polls

- Go online, attend two hour training, then assigned to a precinct.
 - All day commitment.
- ▶ Paper ballots 22 months fed, 1 year for state elections

- ITAC Membership Updates
 - Martha's membership expires in Sept
 - Members are asked to inquire of Frank Jazzo of membership terms
 - Denise noted that all commission board members must file Statement of Expenditures
 - Commission members are asked to inquire of DTS, Jack, to determine filing status

- Verizon Report
 - Rolling out in Fairlington continues
 - Question on small cell deployments
 - What Is the cost and the activity
 - Jack referred commission to information on the web site as the application process

- Comcast Report
 - Continuing to upgrade network
 - Reported that Samsung TVs will not need a converter box
 - HD PeG channels
 - ▶ Agreement that County would have three HD and three SD channels.
 - ▶ Vacation of SD channels
 - ▶ APS to get HD channel, currently under configuration
 - ▶ 30 day notice needed to decommission a SD channel
 - ▶ HD Channel range is in the 1100's range
 - AIM facility
 - ▶ Future rent agreement still in negotiation
 - ▶ Expiration of agreement is month to month with expiration slated for December 2019
 - ▶ Buck ownership, rent is being subsidized by Comcast

- October meeting - Economic Development Commission to present
 - October 24th meeting

- Open Data Program - David Husband
 - Liaison to the Open Data Access Group
 - Focus on privacy
 - Three recommendations to be made
 - ▶ Offer privacy data policy for citizen review
 - ▶ Delegate a person to be solely focused on privacy holistically

- Align smart city data with open data privacy policy
 - Discussion about using open data to achieve cost savings and efficiencies
 - Open Data Group looking for new members that can focus on the detail
- Jack discussed ConnectArlington Health Equity initiative with Commission
 - Comment by resident was how to insure right people at the table with regard to what might be possible
 - David raised question how does community may be made aware of what technology goals are in a tight budget consideration
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- FCC update - Jonathan Adelstein
 - Reported on FCC ruling local government compliance
 - Arlington is compliant
- Motion Adjournment - 9:27 PM