

Grants Day Meeting Minutes

Grants Committee

April 21, 2018, 8:30 am, at AED

And

April 25, 2018 6:00 PM at AED

Commission Members	Advisory Panelists	Staff Present	Guests Present
C. Patch, Chair	T.C Benson	M. Isabelle-Stark	M. Jennings
A. Dietz-Chavez	A. Brokenshire		
R. Goler	M. Pita		
C. Velázquez	D. Weston Brown		
T. Worden	T. Townsend		

1. WELCOME AND CALL TO ORDER

The Grants Day meeting of the Arlington Commission for the Arts was called to order by Committee Chair Commissioner Patch at 8:45 AM. Introductions were made of the 10 Review Panelists, comprised of 5 Commissioners (Patch, Dietz-Chavez, Goler, Velazquez and Worden) and 5 Advisory Panelists (Benson, Brokenshire, Pita, Weston brown, and Townsend). The review process for the meeting was reviewed by the Chair.

2. RECUSALS

The following recusals from the Review Panel were noted during discussions of scores.

- Commissioner Patch – Bowen McCauley Dance
- Commissioner Goler – The National Chamber Ensemble

3. INDIVIDUAL ARTISTS AWARDS

- Eleven artists submitted complete applications to be considered for Individual Artist Grant Awards. Per the Guidelines, a maximum of 3 \$5,000 awards may be granted. Applications were review in alphabetical order.

Motion to recommend to the Arts Commission the Review Panel’s desire to award Individual Artist Grants of \$5,00 each to Sushmita Mazumdar and Romeo Taylor shown on Attachment 1 was made by Commissioner Patch and seconded by Commissioner Goler. Motion carried unanimously.

4. REVIEW OF PROJECT GRANT AND SPACE & SERVICES GRANT APPLICATIONS

- Fifteen organizations submitted a complete application to be considered for a Project Grant and sixteen organizations submitted a complete application for a Space & Services Grant. Applications were reviewed in alphabetical order. If an organization submitted applications

for both a Project and a Space & Services Grant, Project Grants were considered first. For each application the Review Panel summarized their evaluation of the application and provided their scores. All scores were averaged. Each scoring worksheet was handed to staff after the application review.

- By acclamation, consideration of a motion to recommend Project and Space & Services grant awards was postponed until April 25, 2018 at 6:00 PM so that staff could review the worksheets to address mathematical errors.
- Worksheets were modified to reflect mathematical errors and reviewed by the Grants Committee members. The following motion was considered on April 25, 2018:

Motion to recommend to the Arts Commission the Review Panel's desire to award Project and Space & Services Grants as shown on Attachments 2 and 3 was made by Commissioner Velazquez and seconded by Commissioner Goler. Motion carried unanimously.

The meeting was adjourned at 6:30 p.m.