

**JOINT FACILITIES ADVISORY COMMISSION**

Regular Meeting

7:00 PM, Wednesday, June 26, 2018

Ellen M. Bozman Government Center, Conference Room 311  
2100 Clarendon Boulevard, Arlington, VA 22201

**DRAFT MEETING SUMMARY**

**MEMBERS PRESENT:**

<b>Chair:</b> Ginger Briggs Brown	Susan G. Robinson
Theodore Black	Rachel Silberman
Susan Cunningham	Rodney Turner
Eric Goldstein	Janine Velasco
Todd McCracken	Cicely Whitfield

**MEMBERS ABSENT:** Gregory Greeley, Vice-Chair; Matthew de Ferranti; Jerry Gidner; Angelika Goodman; Joseph Leitmann-Santa Cruz; Devanshi Patel; William Ross; Katie Rouse; Christina Diaz-Torres; Steve Young

**BOARD MEMBERS:** None present

**STAFF PRESENT:** Robert Ruiz, Arlington Public Schools  
Matthew Ladd, Jennifer Smith, and Michelle Congdon, Arlington County

1. Welcome
  - The meeting was called to order by Chair Ginger Brown at 7:04 PM, quorum present.
  
2. Chair’s Report
  - The Chair reference two letters related to the Buck Site Phase III Analysis, one from the [APS Superintendent](#) and a response from the [County Manager](#). It was noted that per the County Manager’s letter a new elementary school, secondary school, athletic fields, and school bus parking will not be part of the Phase III analysis. They will be considered as part of long-range planning for the site.
  - A question was asked about why the athletic fields were excluded from Phase III. The response was it was excluded because of size.
    - A comment was made that JFAC was not given the opportunity to give long-range feedback and the question was asked if something will be happening above I-66 by VDOT.
    - Matt Ladd will provide a video link the County Board’s meeting session regarding the Buck site. See [http://arlington.granicus.com/MediaPlayer.php?view\\_id=&clip\\_id=3531&meta\\_id=177001](http://arlington.granicus.com/MediaPlayer.php?view_id=&clip_id=3531&meta_id=177001)
  
3. Matthew Ladd was introduced as the new County planner that will staff JFAC.

4. Report from the Long-Range Facilities Planning and Visioning Subcommittee Meeting:
- Chair Brown explained that the June 11 meeting was an open discussion on members' thoughts on JFAC's long range plan. Topics discussed at June 11 meeting included:
    - Role of staff: Professional staff will work on scope of long range plan. JFAC will offer feedback on, review of that scope. Staff will come back to JFAC in September with an update [this was subsequently changed to October].
    - Consultant services are now in the CIP to do Needs Assessment of County facilities. See [https://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/18/2018/05/C.-Revised\\_General-Government.pdf](https://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/18/2018/05/C.-Revised_General-Government.pdf) (page c-76).
    - The question arose about what kind of plan will it be? A comprehensive plan, strategic plan, etc. Chair Brown said the answer is unknown and it will be a further discussion.
    - How will JFAC engage the community? A lot of community engagement has been expressed in different forums, such as Big Idea Forum. JFAC can use some of that information and actively listen to community.
    - As part of thinking about the committee's long range plan, JFAC needs to have:
      - Flexibility and adaptability to work on short-term items.
      - Assess what is working and not working. Such as all the uses at the Trade Center, how can that be improved?
      - Review and revamp the siting process. The use determination process did not include "time and money" considerations.
      - Research best practices in other jurisdictions.
  - A commissioner asked several questions: Is the goal of JFAC's work plan to develop a Joint Facility Plan? Is this something that will be somehow binding? Do we have an end goal? Or is it a work plan for things that we are going to be doing? Will it involve some sort of gap analysis of what is not being done?
    - Jennifer Smith responded that the staff will be developing "a plan for a plan." This is incremental work.
  - The Chair noted that the commission needs to put a box around what JFAC is responsible for. This includes everything that JFAC needs to consider in the next CIP and facilities beyond the CIP period. In addition, the committee needs to look at best practices to help guide the process.
  - A JFAC member commented that that revamping the siting process should be a separate process.
  - Another member asked about feedback to the "big idea forum"? Chair Brown said she hopes to have access to the responses. (Follow-up: The County has provided a summary of the Big Idea Roundtables and an infographic on its [website](#).)
5. JFAC Discussion and Consideration of Report to Arlington Public Schools Board and County Board on FY 2019– 28 Capital Improvement Plans (CIP).
- Chair Brown explained that for this CIP cycle, JFAC is not expected to provide in-depth comments on the CIP. JFAC members can use this CIP cycle as a learning process and the committee will be doing a more thorough review of future CIPs.
  - Topics for JFAC's [CIP letter to School Board and County Board](#):
    - Maintain a state of good repair: Add sentence on ART bus upkeep and spending and another sentence regarding parks.
    - Funding Metro as a priority: Add an updated sentence to say JFAC supports Metro funding, but the committee hopes the funding issue this year is a one-time occurrence. The committee hopes funding Metro does not crowd out other transportation spending.
  - A commissioner objected to a sentence in the letter regarding prioritizing school seats. She requested modifying the sentence to include, "ensure that our capital funds are prioritized to build seats."
  - Another JFAC member asked if the emergency operation center can be included in the letter. Committee members agreed that the letter should note that it is not included in the CIP.
  - There was a request to add language that JFAC supports the APS adopted CIP

- Regarding the APS CIP section:
  - Add language that there is a need to monitor seat capacity.
  - Add language that APS needs to be specific about the Career Center site process, including the hierarchy for decision making
- Regarding the “looking forward” section:
  - The commission discussed the meaning of equity. Do we have a position of what is equitable? Chair Brown responded that equity should be included in the long-range facilities plan.
  - Does equity pertain to affordable housing?
  - A commissioner asked for an example of equity that is beyond the Career Center.
  - A commissioner recommended that there should be guiding principles to define equity.
- At the end of the conversation on the School and County CIPs, members agreed that there is consensus to support the broad scope of the CIP.

6. Public Comment commenced at 9:02 PM

- A member of the public opined that equity should be about where things are located. For example, where is affordable housing located. Who is bearing the benefit and the burden.
- A member of the public commented that JFAC’s future work should consider:
  - The Trade Center redevelopment. DES staff said that the County is working on scope with APS on a study for Trade Center.
  - I-66 air rights and decking.
- A member of the public noted that there is no JFAC representative from the Ballston-Virginia Square Civic Association.

Meeting Adjourned