

AGENDA

Neighborhood Conservation Advisory Committee

November 8, 2018 7:30 p.m.

The Navy League

2300 Wilson Boulevard

Neighborhood Conservation staff will be available at 7:00 p.m. to answer questions or discuss plans and projects.

1. Roll Call and Brief Neighborhood Report

2. Approval of October 2018 Minutes

Approved- Lynn pollock

Seconded- Jackie Wilson

3. Officers and Staff Report

4. Discussion / Action Items

- Public Spaces Master Plan Update Presentation by Irena Lazik, Long Range Planning Team Supervisor, Department of Parks and Recreation
 - POPS (Public Spaces Master Plan Update) is 1 of 11 elements of the comprehensive plan. The current document was adopted in 2005.
 - There are 3 sub elements- public art master plan, urban forest and natural resources.
 - The process to update the plan started in 2015 with the help of an advisory committee.
 - A lot of broad community outreach was conducted (pop-ups, online survey, stake holder and focus group interviews, charrettes, and informal interviews).
 - In July 2017, a preliminary draft was presented to the community and lots of feedback was received (over 1K comments).
 - After the preliminary draft was presented, the team realized that there were still some topics that needed to be addressed. In December of 2017, a series of public meetings were held to discuss land acquisition, athletic field, and natural resources, trees and casual use spaces.
 - A work session was conducted in February of 2018, to get guidance from the County board and the final POPS draft was released October 24th. The document was

available for community review until December 9th (through an online survey) and in addition to that, several open-door events were also held.

- See document attached for Public Spaces Master Plan Update presentation

Q. Does the last plan and new plan take into account land acquisition since more of the attention is being given to operation and maintenance (due to fiscal constraints)?

- A. The goal is to acquire 30 acres (over 10 years) but it leaves it open to interpretation and can include public and private space acquisition. The team is also looking at creative ways to use existing spaces to create “new” land for parks, e.g. rooftops. It is important to note that not all recommendation will be implemented in 3-5 years, some may take 20 years. The plan does not go into details about the funding for the recommendations.

Q. What kind of weight does the plan have?

- A. This is a policy document not regulation. This document provides recommendations for the future. It is important for the policy to be broad but detailed enough to follow for future recommendations.

- Update on Projects Under \$500,000

- NC and DES have met to figure out which projects will fit under the 500K umbrella.
- One of the thoughts NC had was to try and pick a batch of the projects that they felt would fit under the umbrella, do the design work and move them through to almost 80-90% design before they are funded.
- The projects would still undergo the petitioning effort, get to 30% design, and at that point NC would have a clearer picture of what projects need to drop off.
- Once projects are at 30%, NC would present them to the committee to see if they fit the budget. If they do fit, NC would continue the design work and then check in at 60% to share the cost estimate. Again, at this point, some projects would need to drop off. Projects that could continue would make it to 90% design. During this phase, NC would be able to get the most accurate cost estimates, present the projects and seek recommendation.
- What does that mean for projects that don't make it? Will there be a sunk cost? Yes but at this time, it is important to try something different.

Q. Once a project gets to 30% design, how likely is it that there would be an externality that would bump the project over 500K?

- A. It is quite possible that things can be discovered, but the 90% design would give us the most confidence to move the project forward.

Q. Will there be a built in contingency fund?

A. Yes, a 25-30% contingency would be included.

Where would the budget for doing the upfront design work come from?

A. The budget would come from the bond--an amount for this work would be set aside.

Q. How would just doing design vs producing the project look to the board?

A. It would still reflect well because the NCAC has tried to do something different in a limited funding environment.

Q. What's the shelf life on the planning? Will the points still come into play?

A. Yes, we would still use the point system. The shelf life of planning would vary from project to project and there may be some sunk costs.

Q. What is the set aside funding and what does it do?

A. If the project goes through and continues, then we take it out of the project budget. If a project doesn't make it through, it will be tagged to an account code and it will stay with the project.

Q. What level of design are the projects typically when they are brought to NCAC?

A. Project are presented at the 30% design stage. Projects stay in that phase until it's assigned to an engineer and then they work to move it to 60% design.

Q. What does the 30% stage mean?

A. 30% design means that the project has passed the clipboard petition, the final petition, and a concept design has been created.

Q. What is horizontal vs vertical work?

A. Horizontal work is just the 2D concept design. Vertical work means overhead and underground work, i.e. utilities.

Q. Could we get to a 50% design? What brings us the most issues?

A. DES is not able to do that based on their process.

Q. When does it go out to bid?

A. Projects go out to bid when they are at 100% design, permits are approved, and plans are signed. After that, they must go to purchasing.

Q. Should we get the board to buy into the solution before we move forward?

A. The committee should decide how/whether to take this to the board.

Q. What's the status on the task force?

A. The task force is currently putting the members together.