

**Arlington County Community Services Board
Executive Committee Meeting**

**February 11, 2018
2100 Washington Blvd., Room A**

DRAFT

Present: Anne Hermann, Judy Deane, Carol Skelly, Jenette O’Keefe, Dori Mitchell

Excused: Joanne Del Torro, Asha Patton-Smith

Staff: Ollie Russell, Kelly Mauller

The February 11, 2019 Arlington County Community Services Board (ACCSB) Executive Committee meeting was convened by ACCSB Chair Anne Hermann at 7:00 p.m. The meeting was held at 2100 Washington Boulevard, Lower Level Room A, Arlington, Virginia 22204.

Approval of the January 7, 2018 Executive Committee Minutes

Chair Hermann called for a motion to approve the January 7, 2019 ACCSB Executive Committee meeting minutes. Ms. Mitchell motioned to approve the minutes, Ms. Skelly seconded the motion, and the minutes were approved as amended.

CSB FY20 Budget Priorities

Chair Hermann opened a discussion about the CSB FY20 budget priorities. She stated that the County Board Budget Guidance states that the County is anticipating funding the FY19 budget gap created by Medicaid expansion. Chair Hermann read in part a statement by County Board Member Katie Cristol; “The Board is committed to meeting increased funding needs for Metro, Medicaid Expansion and Schools” ...” If the Manager proposes a tax rate increase, it should be to meet new legislative requirements including Medicaid Expansion “.

Chair Hermann presented the time-line of the budget process:

- County Manager announces proposed budget February 23rd
- DHS work session February 28th
- Public Budget Hearing April 3rd
- Public Tax Hearing April 5th
- County budget adopted April 20th

The members discussed holding a special Executive Committee meeting after the County Manager announces the proposed budget on February 23rd and before the DHS work session on February 28th to discuss any necessary adjustments to the CSB’s budget priorities.

The CSB FY20 budget priorities are as follows:

Request/Position	Cost (salary + benefits)	Justification
1FTE Therapist	\$101,972	<ul style="list-style-type: none"> • Position would be split between Substance Use and Office Based Opioid Treatment (OBOT) • 19% increase in unduplicated clients in FY18 with Same Day Access • Currently only 1 FTE to provide treatment, case management, outreach and facilitation of 2 groups for 19 OBOT clients
.5 Mental Health Therapist II	\$60,020	<ul style="list-style-type: none"> • Increase current .5 position to full time FTE to meet the needs of clients with co-occurring autism and behavioral health
1FTE ES Clinician	\$101,972	<ul style="list-style-type: none"> • In FY18, the rate of TDOs increased by 20% (from 491 to 613)
Total FTEs: 2.5	Total Cost: \$263,964	

Ms. Skelly noted that the Developmental Disabilities Committee had previously recommended a request for approximately \$35,000 in funding for a consultant on autism. She noted that, per Ms. Warren, DHS will fund the consultant utilizing existing resources.

Ms. Skelly suggested reaching out to the attendees of the meeting on autism, held in November, to provide an update about current efforts to address the gap in services for individuals with autism.

Mr. Russell stated that DHS secured funds for the region from the State to invite Dr. Robert Fletcher to Northern Virginia on February 25th, 26th and 27th to train clinical staff about autism and co-occurring behavioral health issues and how to treat them. The training will be held in Fairfax. He added that enough funding was secured to be able to have Dr. Fletcher train an additional cohort in June of 2019.

Ms. Skelly reported that she emailed Michelle Winter with the Arlington Housing Alliance about the potential increase in the tax rate. She stated that the Arlington Housing Alliance does not have a specific tax recommendation but that there is a general agreement that a tax increase will be advertised.

Schedule and Plan CSB Spring Retreat

Chair Hermann asked the members when they would like to hold the CSB annual retreat and what the members would want to accomplish. The members agreed to hold the retreat on June 15th. The members also discussed having a discussion of State level advocacy session instead of a retreat. Mr. Russell reminded the members that the retreat was moved from fall to spring with the idea of setting preliminary budget goals prior to November.

The members discussed the following as potential topics of discussion:

- Invite legislators to speak

- Invite a representative from the VACSB to speak
- Debrief from the budget experience and discuss next steps
- Autism

Miscellaneous Updates/Information

- ✓ Chair Hermann announced that the 11th annual Offender Aid and Restoration (OAR) Second Chance Fundraising Breakfast will be held on April 9th at 7:45 a.m. at the Crystal Gateway Marriott located at 1700 Jefferson Davis Highway in Arlington. OAR is an organization which works with men and women before they are released from and after incarceration to ensure that each is ready for a new life and is unlikely to re-offend. Chair Hermann added that she is not a part of the organization.

Chair Hermann stated that the organization has asked her, as Chair of the CSB, to host a table. Chair Hermann invited the committee to join her in supporting Second Chances for those who are trying to build a new life after incarceration.

Chair Hermann stated that this is a free breakfast for attendees to come and learn more about the organization. She added that the event is also a fundraiser and that attendees will be asked to consider making a contribution. There is no minimum and no maximum gift requested. Anyone wishing to attend should contact Chair Hermann.

Chair Hermann noted that OAR offers introductory tours of their facilities, and would like people to visit them. Anyone wishing to tour the facilities should contact Chair Hermann.

The members agreed to continue updating the CSB By-laws and, once completed, updating the CSB Policies and Procedures Chair Hermann suggested creating a small working group. Mr. Russell, Ms. Skelly and Ms. Mauller will meet to review the By-laws. Ms. Deane said that members of the MH Committee had expressed interest in providing input on some of the policies, including Emergency Commitment Orders, Orientation for Families, etc. Mr. Russell stated that there are administrative policies and operational policies. He added that staff are currently updating the operational policies. Ms. Deane said that the MH committee had asked the committee liaison to provide a list of policies, so they could decide which ones are of interest to committee members.

- ✓ Chair Hermann stated that the members will soon need to discuss next steps regarding succession of the CSB chairmanship.
- ✓ Chair Hermann reported that Michael Shea, Arlington Independent Media, has invited the CSB to suggest someone to participate in a discussion of the Virginia Foster Care System and what to do to overcome the problems identified in the Joint Legislative Audit and Review Committee (JLARC) report which came out in January. The discussion is scheduled for May 6th from 8:30 p.m. to 9:00 p.m. at the Arlington Independent Media Studio located at 2701 C Wilson Boulevard in Clarendon. She added that they are requesting that the person have knowledge of child psychology or services who could speak to the harms in the current system and the remedies.

Participants currently expected: representatives from Voices for Virginia's Children, the Family and Children's Trust Fund of Virginia, and a student at Northern Virginia Community College student who grew up in the foster care system, mostly in Arlington.

- ✓ Chair Hermann reported that the CSB and other local non-profits have been invited to design a quilt square as a part of the DHS 50th anniversary celebration. All DHS departments, as well as non-profits are designing quilt squares which will be assembled and displayed for the anniversary event scheduled for March 27th. The square is due to Ms. Mauller by March 8th. The members discussed ideas for designing the square.

Chair Hermann asked the members what they would like to do for the CSB's 50th anniversary. The members discussed including clients in any presentation and having representation of all CSB groups.

- ✓ Ms. Deane stated that the Mental Health Committee recently held a meeting devoted to the interactions between the police and individuals with mental illness. Several families and police liaisons were in attendance. She noted that the police liaison followed up and formed an initiative to improve these relations.

Chair Hermann reported that Ms. Warren and Anita Friedman, DHS Director, met with the Chief of Police, police staff and CSB staff on February 8th to talk about, among other things, making Emergency Services more robust.

Mr. Russell provided information about a few of the new initiatives:

- Cross train intake staff to be able to assist Emergency Services with pre-screenings
 - Increase number of staff "ride-alongs" with police for mental health staff to partner with police in the community
 - Increase utilization of resources already in place
- ✓ Chair Hermann thanked Ms. Mitchell for volunteering at the Mary Marshall Assisted Living Residence (MMALR)
 - ✓ Ms. Deane stated that former CSB member Shauna Alonge has suggested that the CSB invite the Director of the Arlington Free Clinic to meet with the CSB Board and CSB staff as an opportunity for collaboration in providing mental health treatment to individuals that need services beyond a primary care screening.
 - ✓ Ms. Skelly announced that the annual Developmental Disabilities Proclamation will be held on Tuesday March 5th at 10:00 a.m. at the SPARC Program in Arlington Mill. County Board Member, Erik Gutshall, will present the proclamation.

Upcoming Items for CSB Full Board Meeting on February 20, 2018

- ✓ David Rothman, Developmental Disability Specialist, Aging and Disability Services, was nominated to receive the February 20, 2019 CSB Staff Recognition Award.
- ✓ Luis Marcano, P.A.C.T. Program Manager, was also nominated to receive the February 20, 2019 CSB Staff Recognition Award.
- ✓ Chair Hermann will ask the members for any updates and information.

Adjournment

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Hermann at 7:25 p.m.

Respectfully submitted by Kelly Mauller.