

**Arlington County Community Services Board  
Executive Committee Meeting**

**May 13, 2019  
2100 Washington Blvd., Room A**

**Present:** Anne Hermann, Judy Deane, Carol Skelly, Dori Mitchell

**Excused:** Asha Patton-Smith, Joanne Del Toro, Jim Mack

**Staff:** Ollie Russell, Kelly Mauller

**Approval of the April 8, 2019 Executive Committee Minutes**

Chair Hermann called for a motion to approve the April 8, 2019 ACCSB Executive Committee meeting minutes. Ms. Skelly motioned to approve the minutes, Ms. Mitchell seconded the motion, and the minutes were approved as amended.

**CSB By-Laws Review**

Chair Hermann opened a discussion about the previously approved CSB By-Laws (Refer to Handout). She proposed ratifying the approval to comply with the original language in the By-Laws that stated, "These By-Laws may be amended, revised or otherwise changed at any official meeting of the Board provided that written notice of the proposed action is given to the Chair and made available to the membership at the prior regularly scheduled meeting and at least seven (7) days prior to the meeting in which it is an action."

The members discussed the By-Laws and proposed revisions. The members approved the draft revisions and the full board will be notified by May 15<sup>th</sup> which will allow for the required 7 days for the full board to review and then approve the By-Laws. Chair Hermann called for a motion to recommend the revisions to the full board. Ms. Mitchell motioned to recommend the revisions to the full board. Ms. O'Keefe seconded the motion.

**CSB Executive Director's Report**

Ms. Warren was unable to attend the meeting to provide an update about StepVA. An update will be provided at the May 22<sup>nd</sup> CSB Full Board meeting.

**Miscellaneous Updates/Information**

- ✓ Chair Hermann reported that meetings have been scheduled for two potential candidates for membership to the Full Board.
- ✓ Ms. O'Keefe provided a report about the VACSB Training and Development Conference held in Williamsburg on May 1<sup>st</sup> through May 3<sup>rd</sup>. The conference features skill-building, innovative practices and unique models of Community Service Boards/Behavioral Health Authorities (CSB/BHA) and regional programs.

Ms. O'Keefe stated that she attended the keynote speaker sessions by Dr. Wambeam, Senior Research Scientist at the Wyoming Survey & Analysis Center (WYSAC) of the University of Wyoming, about substance use. She added that Secretary Carey recognized Arlington County, as well as Ms. Warren, during the State of the State presentation. Ms. O'Keefe added that she also

attended a board member only presentation about adolescents and individuals coping with depression.

Mr. Russell stated that a State of the State session was presented by Secretary of Health and Human Resource Services, Dr. Daniel Carey, Commissioner of the Department of Behavioral Health and Developmental Services, Dr. Hughes Melton, and the Director of the Department of Medical Assistance Services, Dr. Jennifer Lee. He added that the panel spoke about upcoming priorities, evidence based practices, Emergency Services, prevention, early intervention, home based services, Trauma Informed Care, and Medicaid expansion. Mr. Russell reported that from January 1, 2019 through April 30<sup>th</sup>, 271,000 new individuals have been approved for Medicaid funded services.

- ✓ Ms. Mauller provided an update about the CSB Annual June Awards Ceremony (Refer to Handout). She noted that the ceremony will be held on June 19<sup>th</sup>, one hour prior to the CSB Full Board meeting at 6:00 p.m. at 2100 Washington Boulevard in the lower level auditorium. She stated that all of the nominations have been reviewed, selected and approved by Ms. Warren and the CSB Division Chiefs.
- ✓ Chair Hermann updated the members regarding the motion at the April 17<sup>th</sup> full board meeting for the Executive Committee to send a formal letter to the County Manager and/or County Board regarding the status of CSB contracts waiting for renewal by the Procurement Office. The letter is waiting on additional information which we do not yet have.

Mr. Russell responded that the information should be available by the May 22<sup>nd</sup> full board meeting.

- ✓ Chair Hermann stated that the CSB should participate in the discussion about the County's approved budget funding allocation for 1.5 staff positions. The committee discussed developing a procedure to determine where to allocate the positions.

#### **Upcoming Items for CSB Full Board Meeting on May 22, 2019**

- ✓ Linda Kelleher, Culpepper Gardens, and Martha Villanigro-Santiago, Compliance Employee Solutions will present about the Commission on Aging's "Age Friendly Initiative." Chair Hermann stated that the presentation will focus on housing for aging community members.
- ✓ Ms. Mauller will provide an update about the CSB Annual June Awards Ceremony.
- ✓ Ms. O'Keefe will provide a briefing about the VACSB Training and Development Conference.
- ✓ Chair Hermann will ask the members for any updates and information.

The Arlington County Community Services Board Executive Committee meeting was adjourned by Chair Hermann at 8:00 p.m.

Respectfully submitted by Kelly Mauller.