

Annual Work Plan - 2020

1. Purpose

The Citizens Advisory Commission on Housing (Housing Commission) serves as the chief advisor to the County Board on housing issues in Arlington County. The Commission serves a variety of functions related to expanding the County Board's knowledge of County housing conditions, trends and needs, and the development of policy recommendations. The Housing Commission submits this annual work plan to inform the County Board and the public of its goals and proposed activities in 2020.

2. Key Objectives

In January 2020, the Housing Commission met and each Commissioner discussed their individual goal(s) for the year. From the discussion, and further discussion at the February 2020, meeting, this work plan was reviewed and approved by the Housing Commission on March 12, 2020. The Housing Commission will work to accomplish the following key objectives in 2020:

- A. Strengthening role as chief advisor to County Board on housing issues: The Housing Commission intends to reaffirm its role as the chief advisor to the County Board on housing policy and related matters this year. Efforts to support this objective will include, but are not limited to:
 - Making presentations, when appropriate, at County Board meetings and other such meetings as appropriate. The Housing Commission will also make best efforts to make presentations to other Commissions and stakeholders regarding recommendations from the Commission.
 - Working with County Staff, County Board, residents, and other stakeholders to increase influence on individual project and policy decisions related to housing.
 - Working with the County Board and County Staff to maintain a full Commission that best represents a diversity of background and perspective.
 - Working with stakeholders within the community to identify diverse ideas and perspectives and ensuring that they are considered when the Housing Commission makes recommendations to the County Board.

- B. Collaboration: The Housing Commission intends to increase its collaboration with a variety of stakeholders in 2020, all with the goal of better integrating adjacent concerns and issues into housing discussions and better informing the Commission's recommendations to the County Board. The Housing Commission will develop, and in certain cases, strengthen collaboration with related stakeholders, including but not limited to:

- Other Commissions, especially the Community Development Citizens Advisory Committee (CDCAC), the Tenant Landlord Commission (TLC), and the Planning Commission (PC).
- Affordable housing advisory bodies in nearby jurisdictions, including in Alexandria and Fairfax County.
- Arlington Public Schools (APS).

C. Policy: The Housing Commission will work with the County Board and County Staff to identify policy areas where the Housing Commission can provide its knowledge and experience to provide a positive impact upon the policy process. Areas of policy focus will likely include, but are not limited to:

- the Missing Middle Study;
- the review of the Affordable Housing Master Plan;
- a review of the Notice of Funding Availability (NOFA) process;
- a review of the county’s affordable housing ordinance; and
- continuing efforts with the Housing Conservation District.

3. Anticipated Schedule*

The following is a tentative schedule for 2020 Housing Commission meetings:

Topic(s)	Housing Commission Meeting Date
• Discussion of 2020 Goals	January 16, 2020
• Discussion of 2020 Work Plan • Discussion of FY 2021 Budget	February 13, 2020
• FY 2021 Budget Recommendations • Adoption of 2020 Work Plan	March 12, 2020
• Affordable Housing Financing Overview	April 9, 2020
• Review Housing Commission Charter	May 7, 2020
• TBD	June 4, 2020
• TBD	July 9, 2020
• TBD	September 3, 2020
• TBD	October 8, 2020
• VHDA and LIHTC Application Updates	November 5, 2020
• Housing Services AHIF Services Grant Review • Review/Approve 2020 Annual Report to County Board	December 3, 2020

** The agenda for each Housing Commission meeting is subject to change and may also include public comment, relocation plan consideration, staff/chair/commissioner reports, and any other pressing business.*