

Neighborhood Complete Streets Commission
Meeting Minutes

Monday, January 13, 2020 meeting

- **Members Present:** Elisa Ortiz, Ed Hilz, Dwight Hlustick, Margarita Brose, Eric Goodman, Leo Sarli, Girair Simon, Kevin Sweeney, Giles Crimi, Bill Braswell, Mae Hanzlik, Francesca Guerrero, Richard Gibson (quorum present)
- **Members Absent:** Walter Zantinge
- **Non-Members Present:** Steve Wardell
- **Staff:** Michelle Stafford, Akram Ahmed
- **Meeting called to order:** 7:35 pm
- **Minutes:** Minutes from the 11/18/2019 meeting were adopted unanimously with no changes.
- **Public Comment:** none
- **Chair's Report:**
 - ***Vision Zero Open House*** – DES is hosting an open house for the Vision Zero initiative on Thursday January 28th, from 5:00 to 8:00pm. Anyone interested encouraged to attend.
 - ***Future Meetings with County Board Members*** – The Chair plans to meet with Libby Garvey in the coming months.
- **Staff Program Update: Michelle Stafford & Akram Ahmed**
 - ***NCS Proposed Capital Projects*** – Staff reported that all three proposed capital projects are underway, with the first phase of public engagement wrapped up. Design engineers in the Engineering Bureau are now involved with 13th St S, which has been submitted for interal review (30% plan set). S Irving St received 59 survey responses, and is now assigned to the Engineering Bureau for design. 7th ST S is still awaiting completed survey, which is in process.
- **NCS Program Document Review:**
 - ***Subcommittee Update*** – A subcommittee comprised of Elisa Ortiz, Francesca Guerrero, Leo Sarli and Kevin Sweeney met three times, producing recommended revisions to the NCSC Charter and Project Ranking Guidelines.

Discussion of the recommended revisions to the NCSC Charter followed.

MOTION: To approve the recommended changes to the Neighborhood Complete Streets Commission Charter, for recommendation to the Arlington County Board.
(Unanimous)

Discussion of the recommended changes to the Project Ranking Guidelines followed.

MOTION: To approve the recommended changes to the NCS Project Ranking Guidelines, for recommendation to the Arlington County Board. (Unanimous)

The subcommittee will resume its work to complete recommended revisions to the program guide, to be consistent with the recommended changes to the Commission Charter and Project Ranking Guidelines. Proposed changes will be presented at the next NCSC meeting on February 10th.

- **Adjourned:** 9:30 pm

Submitted by Michelle Stafford (02/05/2020)

Attachments: 4