

**Neighborhood Complete Streets Commission**  
**Meeting Minutes**

**Monday, February 10, 2020 meeting**

- **Members Present:** Elisa Ortiz, Mae Hanzlik, Dwight Hlustick, Eric Goodman, Kevin Sweeney, Ed Hilz, Bill Braswell (quorum NOT present)
- **Members Absent:** Richard Gibson, Francesca Guerrero, Margarita Brose, Walter Zantinge, Leo Sarli, Girair Simon, Giles Crimi
- **Non-Members Present:**
- **Staff:** Michelle Stafford
- **Meeting called to order:** 7:39 pm
- **Minutes:** Minutes from the January 2020 deferred until a future meeting
- **Public Comment:** none
- **Chair's Report:**
  - ***Meetings with County Board Chair, Libby Garvey*** – The Chair met with Ms. Garvey. The meeting went well and was encouraging.
  - ***Commissioner Terms*** – The terms of several Commissioners are expiring in the coming months. Commissioners should contact the Chair or staff to indicate if they wish to serve another term on the NCSC. Term limits are defined as 3 terms of 3 years, or 9 years total.
  - ***Complete Count 2020*** – The The Complete Count census 2020 effort is hosting 30 pop up events, and looking for volunteers to help reach the goal of a full count, and particularly with efforts to count hard to reach communities.
  - ***Vision Zero*** – Commissioner Hanzlik shared that the January Vision Zero Open House event for Arlington's Vision Zero effort was well attended. The second working group meeting is scheduled for March to discuss what should be included in the Vision Zero plan.
- **Staff Program Update: Michelle Stafford**
  - ***NCS Proposed Capital Projects*** – Staff reported that the Funding Hearing is scheduled for February 24<sup>th</sup>, to include review of the NCS program documents (in the absence of quorum at this meeting).
- **NCS Program Document Review:**
  - ***Subcommittee Update*** – The subcommittee work since the January 13<sup>th</sup> Commission meeting continued, and included a revision to the NCS Program Guide, and an additional revision to the Project Ranking Guidelines, on the advice of staff (and for consistency with the Vision Zero effort). Since there was

not a quorum present at the meeting, staff will include an agenda item for reviewing these program documents at the NCSC Funding Hearing.

- **Adjourned:** 9:11 pm

Submitted by Michelle Stafford (03/11/2020)