

DRAFT

Community Development Citizen Advisory Committee (CDCAC) Meeting
Wednesday, May 13, 2020
Virtual Meeting

Members present: Tim Denning (Chair), Ken Robinson, Lara Malakoff, Maryclare Whitehead, Michael Tulley, Steven Gallagher, Rolf Blank, Linc Cummings, Rosemary Leffler, Walter Charles Sargent.

Tim Denning (Chair) call the meeting to order at 6:37, with a roll call of the members present. The purpose of the meeting is to:

- Review and approve the policy/funding recommendations for the Round 1 funding
- Review and approve the process for competitive Round 2 funding.

1. *Review of Amended Annual Action Plan for Fiscal Year (FY) 2020 and appropriation of CARES Act funding for COVID-19 relief.*

Joel Franklin provided a presentation that detailed the use of proposed CARES Act funding. The presentation is available on CDCAC's webpage. Based on a survey of nonprofit safety net providers, the County is proposing the allocation of \$1,030,091 in CDBG and CSBG CARES Act funding for an emergency assistance program. The funds are recommended for emergency rental assistance and outreach for Arlington Thrive.

Tim Denning invited discussion and questions on the presentation.

- There were questions about survey respondents. Staff responded that survey was sent to 72 nonprofit service providers, with 26 responses.
- Will only committed affordable unit (CAF) residents will qualify for funding? Residents can live anywhere and will need to income qualify.
- How much of the funding will be used for administrative overhead? 10%. A portion is allocated for staff to do intake and outreach.
- Will any of the funding be used for food? No.
- How long will the grant last? Probably 2-3 months.
- Is this proposal intended to reduce evictions? Yes, there's currently a moratorium on evictions, but renters will still owe rent. This funding will help residents maintain housing and avoid evictions, hopefully in the longer term.

CDCAC members commended the County for taking such swift action on allocating the funding. Mr. Denning appreciated that staff was engaging CDCAC in the process, given restrictions on Commission meetings.

2. *Public comment on Amended Annual Action Plan and appropriation of CARES funding.*

No one from the public was present.

3. *Discussion and recommendation on Amended Annual Action Plan and appropriation of CARES funding.*

A motion was taken to accept the recommendation. A vote was taken on the action and resulted in a 10-0 vote. Mr. Denning indicated that he would write a letter of support to the County Board which will be considered at the County Board meeting on May 16, 2020.

Item #4. Information and discussion on potential [supplemental COVID-19 Notice of Funding Availability](#)

Jennifer Daniels gave context for this item which is a result of having additional funding from combined sources and the possibility of receiving additional funding. This funding will be available for a second round of funding, to address additional COVID related needs, which may not be of an emergency nature. This funding will be competitive and will respond to goals of the Consolidated Five-Year Plan. It will be a modified NOFA and will be available in July, closed in August and County approval by October. Staff will be working on a process with consideration for including CDCAC in the process. Tim Denning expressed interest in having CDCAC be involved in the process, in determining the best way to allocate the funds, based on community needs. He suggested that 2-3 CDCAC members be included as a subcommittee perhaps with other Commissions such as Housing and the Tenant-Landlord Commission. Staff indicated that suggestion for CDCAC engagement needs to be done within context of guidance from County Board to minimize public meetings as this time, being mindful of FOIA considerations.

Ms. Whitehead asked how service providers will be informed of the NOFA. Other comments concerned the need to simplify the approval and evaluation process, so it is not a deterrent to potential applicants. Staff responded that advertisement of the NOFA will occur through normal channels – via mailing lists, etc. Staff will welcome input from CDCAC on a streamlined process for the NOFA.

Tim Denning thanked everyone for participating in the first virtual meeting and made a motion to end the meeting. Meeting ended at 7:30 p.m.